

LICENSING ACT 2003 - FEES

Fees*

Fees for all licensing act 2003 permissions have been set by central government. Many of the fees for the licences and certificates issued under the old regime were set by Dartford Borough Council. The new fees are based on the non-domestic rateable value of the premises. These are divided into 5 bands:

Band	A	B	C	D	E
Non-Domestic rateable value	£0 - £4300	£4,301 - £33,000	£33,001 - £87,000	£87,000 - £125,000	£125,001 and over

Applications for premises licences, club premises certificates, variations (but not changes of name and address or changes of designated premises supervisor), the conversion of existing licences and conversion/variations should be as shown below:

A	B	C	D	E
£100	£190	£315	£450	£635

A multiplier could be applied to premises in bands D and E where they are exclusively or primarily in the business of selling alcohol (mainly large town and city centre pubs):

Band	D (x2)	E (x3)
City/town centre pub application fee	£900	£1905
City/town centre pub annual charge	£640	£1050

Payment to vary conditions (relates to alcohol only) during transition:

A	B	C	D	E
£20	£60	£80	£100	£120

Fees will be annually payable by those holding premises licences and club premises certificates as follows:

A	B	C	D	E
£70	£180	£295	£320	£350

To find out how much your non-domestic rateable value of your premises is please enter your postcode into the Valuation Office's website, www.voa.gov.uk.

There are other occasions that fees and charges must be paid to Dartford Borough Council:

Occasion on which a fee may be payable	Who should be sent copies of application other than Dartford Licensing Team	All fees are to be paid to Dartford Borough Council
Simple Conversion of premises licence or club premises certificate	Police	Please see above as dependent of Non-domestic Rateable Value
Simultaneous Variation during transition period (premises licences, personal licences, club premises certificates)	<ul style="list-style-type: none"> • Police • Kent Fire and Rescue Service • DBC Planning & Building Control • DBC Environmental Team • DBC Health and Safety or Health and Safety Executive • Child Protection • Trading Standards • Advertise in local paper 	Please see above as dependent of Non-domestic Rateable Value
New Premises Licence or Club Premises Certificate	<ul style="list-style-type: none"> • Police • Kent Fire and Rescue Service • DBC Planning & Building Control • DBC Environmental Team • DBC Health and Safety or Health and Safety Executive • Child Protection • Trading Standards • Advertise in local paper 	Please see above as dependent of Non-domestic Rateable Value
Personal Licence Application	Police	£37
Variation of premises licence or club premises certificate	<ul style="list-style-type: none"> • Police • Kent Fire and Rescue Service • DBC Planning & Building Control • DBC Environmental Team • DBC Health and 	Please see above as dependent of Non-domestic Rateable Value

	Safety or Health and Safety Executive <ul style="list-style-type: none"> • Child Protection • Trading Standards • Advertise in local paper 	
Supply of copies of information contained in register	N/A	Set By Dartford
Application for copy of licence or summary on theft, loss etc of premises licence or summary	N/A	£10.50 in all cases
Notification of change of name or address (holder of premises licence)	N/A	£10.50 in all cases
Application to vary to specify individual as premises supervisor	Police	£23.00
Interim Authority Notice	Police	£23.00
Application to transfer premises licence	Police	£23.00
Application for making a provisional statement	<ul style="list-style-type: none"> • Police • Kent Fire and Rescue Service • DBC Planning & Building Control • DBC Environmental Team • DBC Health and Safety – if in on council land Health and Safety Executive • Child Protection • Trading Standards 	£315.00
Application for copy of certificate or summary on theft, loss etc of certificate summary	N/A	£10.50 in all cases
Notification of change of name or alteration of club rules	N/A	£10.50 in all cases
Change of relevant registered address of club	N/A	£10.50 in all cases
Temporary Event Notices	Police	£21.00
Application for copy of notice on theft, loss etc of temporary event notice	N/A	£10.50
Application for copy of	N/A	£10.50

licence on theft, loss etc of personal licence		
Notification of change of name or address (personal licence)	N/A	£10.50
Notice of interest in any premises	N/A	£21.00

Exceptionally large events of a temporary nature that require premises licences are to be charged as follows:

Number of people	Additional Fees
5,000 – 9,999	£1,000
10,000 – 14,999	£2,000
15,000 – 19,999	£4,000
20,000 – 29,999	£8,000
30,000 – 39,999	£16,000
40,000 – 49,999	£24,000
50,000 -- 59,999	£32,000
60,000 -- 69,999	£40,000
70,000 -- 79,999	£48,000
80,000 -- 89,999	£56,000
90,000 and over	£64,000

For premises under construction, that has not been allocated a non-domestic rateable value but will be given such a value as soon as a completion certificate is given. In these cases it is proposed to allocate such premises to band C. Subsequent annual fees will relate to the non-domestic rateable value given to the property.

Premises licences sought for community centres, village/parish halls and some schools/colleges that permit regulated entertainment but do not permit the supply of alcohol and/or the provision of late night refreshment may not incur a fee. For more information please go to www.dartford.gov.uk or contact the licensing team.