

Landlord/Agent/Other Valued Participant  
Dartford & Gravesham Boroughs

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Date: March 2011

Dear Landlord/Agent/Other Valued Participant

**RE: DARTFORD & GRAVESHAM PRIVATE SECTOR LANDLORD'S FORUM**  
**THURSDAY 17 MARCH 2011, 5.15 PM AT CIVIC CENTRE DARTFORD**

This event has been jointly arranged by Dartford and Gravesham Borough Councils in association with the National Landlords Association, Southern Landlords Association & Residential Landlords Association. The Forum is an essential point of contact between the local authorities and the private rented sector. It enables the exchange of ideas, information and advice on matters relating to private sector accommodation and encourages partnership working arrangements.

Kent Fire & Rescue Service will be talking about fire safety and letting properties, including information about domestic sprinkler systems. An Officer from Dartford Council's Housing Options & Advice Team will be providing information on ways the Team can assist Landlords in maintaining Tenancies. Representatives from the Landlord's Associations and Dartford Council's Housing Benefits Team will provide an overview on the latest news for Landlords, and be available to take questions. A copy of the agenda can be seen overleaf.

All interested parties are very welcome and I would be grateful if you could confirm your attendance at this Forum; either by emailing my colleague at [rachel.evans@dartford.gov.uk](mailto:rachel.evans@dartford.gov.uk) or completing and returning the attendance slip below - certificates of attendance will be available at the end of the meeting. If you have any questions you wish to be raised at the Forum, please include them on your e-mail or on the attendance slip.

I look forward to meeting with you.

Yours sincerely  
*Ian Mackay*  
Ian Mackay  
Senior HMO Officer

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Name:.....

Address/Organisation.....

Question(s) for the Forum .....

I will / will not (delete as appropriate) be attending the Gravesham & Dartford Landlords Forum on Thursday 17 March 2011. **Please return to: Rachel Evans Dartford Borough Council, Home Gardens, Dartford, DA1 1DR**

# Agenda

## Dartford & Gravesham Private Sector Landlord's Forum in association with the Landlords Associations

Thursday 17 March 2011

Room B12, Dartford Borough Council, Civic Centre, Dartford, Kent DA1 1DR

The car park at the Civic Centre is available free, for attendees use from 5pm. Attendees should report to the reception desk within the main foyer on arrival.

- 5pm Registration - light refreshments will be available
- 5.15pm Welcome and introduction – Councillor Patrick Coleman, The Worshipful the Mayor of the Borough of Dartford & Ian Mackay Senior HMO Officer Dartford Council
- 5.25pm Mark Crowter, Kent Fire & Rescue Service – *'Fire Safety and Sprinklers in Residential Buildings'*
- 6.00pm Housing Options & Advice Team at Dartford Council – *'Housing Options & Advice Services for Landlords – an update'*
- 6.25 pm Meryl Young, Housing Benefits Manager, Dartford & Sevenoaks Benefits Service - *'Housing Benefit Update'* (including changes to the Team organisation)
- 6.40 pm Peter Littlewood SLA , Marion Money NLA & Dave Princep RLA - *'Latest news for Landlords '*
- 7.05 pm Questions & any other business - including date for next meeting and suggestions for future speakers
- 7.15 pm Close