

Dartford and Gravesham Local Strategic Partnership

DARTFORD AND GRAVESHAM LOCAL STRATEGIC PARTNERSHIP

MINUTES of the meeting held on Friday, 15 May 2009 at Gravesham Borough Council at 2.30pm.

PRESENT:

Members

Cllr Jeremy Kite, Chairman, Dartford Borough Council
Cllr Mike Snelling – Gravesham Borough Council and Kent County Council
Chief Supt. Paul Brandon – North West Kent Police
Chief Inspector Phil Painter – North West Kent Police
Steve Jeffery – Kent Fire and Rescue
Glyn Thomson – Chief Executive, Gravesham Borough Council
Graham Harris – Managing Director, Gravesham Borough Council
Jess Mookherjee - West Kent Primary Care Trust
Marilyn Keating – North West Kent CVS
Will Farmer – Kent County Council

Officers:

Ben Turner – Gravesham Borough Council
Jackie Denton – Gravesham Borough Council (taking minutes)
Sheri Green – Dartford Borough Council
Adrian Gowan – Dartford Borough Council
Susan Bourke – Dartford Borough Council

ABSENT:

Michelle Parfitt – Gravesham Borough Council
Cllr Ann Allen – Dartford Borough Council and Kent County Council

1.0 Apologies for absence

- 1.1 Apologies received from:
Mike Bodkin – Kent County Council
Dev Sharma – Kent Equality Regional Council

2.0 Minutes of the meeting held on 5 February 2009

- 2.1 From 3.3 - Jess Mookherjee asked that the first sentence of 3.3 of the minutes to be amended as follows:

Jess Mookherjee advised that the PCT have an updated Health Equalities report produced for the Health and Equalities Services Board for Dartford.
- 2.2 From 4.8 It was confirmed that 'Declarations of Interest' should be a fixed item at the start of each LSP

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2.3 From 6.1.1 – Information on the core standard data set to be fed into the area profiling.

2.4 The minutes were approved.

3.0 Matters arising and announcements

3.1 None.

4.0 Chairman Report

4.1 The Board endorsed the appointment of Cllr Jeremy Kite as the Chairman of the LSP for 2009-10.

5.0 Performance Management of the Sustainable Community Strategy

5.1 Susan Bourke presented this report and asked the Board to note the progress of the project and agree that working groups and individual representatives will be required to provide a verbal update on the actions and performance indicators that they are responsible for, starting at the September 2009 meeting.

5.2 The Dartford and Gravesham Sustainable Community Strategy 2008-2011 will be monitored through Dartford Borough Council's web-based performance management system, Covalent. The next stage will be to arrange individual training for LSP partners.

5.3 Progress was noted.

Action: Update report to LSP in September

6.0 NI 35 – Building Resilience to Violent Extremism

6.1 Ben Turner presented this report to present Members of the LSP with the outturn for NI 35 for Dartford and Gravesham.

6.2 NI 35 measures the processes that have been put in place to build resilience in the area of extremism and must be reported at LSP level. It is scored against four criteria indicated at 1.1.1 to 1.1.4 of the report. Kent Police have undertaken the initial analysis for both Dartford and Gravesham and the outturn for this indicator has been recorded as 3.

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- 6.3 Cllr Snelling asked for any guidance relating to the scoring of NI 35 to be included in any future LSP report. Cllr Kite asked whether Community Officers are involved in this process and also what work is being done in relation to NI 35 outside of the CDRP. Graham Harris asked, outside of the CDRP work, what actions are necessary to drive the score of 3 up. Glyn Thomson responded with information on a forthcoming action plan.
- 6.4 The challenge is “buy-in” of all agencies to make sure contributions are across the four strands of the strategy and not just the “protect” which is well embedded.
- 6.5 The content of the report was noted.

Action: It was agreed that a progress report on “prevent” to the LSP. As work progresses GT to bring report back to identify different elements of the work.

7.0 Area Profiling

- 7.1 Ben Turner presented this report to outline the use of customer profiling across the LSP and how this can be formally incorporated into LSP practice to deliver future strategic objectives.
- 7.2 Ch Supt Brandon outlined the volume of work carried out into profiling at street level by the Police Intelligence Unit. It was agreed that this could be used by the LSP to develop the overall area picture once the shared system was created.
- 7.3 Understanding the needs and priorities of our local communities should drive the LSP actions and area profiling will be a key part of this work. Dartford and Gravesham Policy Officers have met with a number of LSP partners including NHS West Kent, North Kent Police and the CVS and a variety of information has been collected allowing analysis to take place. It is recommended that a central point of reference for profiling information is created which will allow partners to submit key up to date information. This will be hosted by Dartford using Covalent.
- 7.4 The group acknowledged the work of this project as outlined in the report and it was agreed that regular updates from partners on profiling information should form a standing item at LSP meetings. A report will be submitted to the September meeting.

Signed by Cllr Jeremy Kite:

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8.0 Governance

- 8.1 Ben Turner and Susan Bourke presented this report to provide Members of the LSP with details of the Equalities Impact Assessment and Risk Assessment that has been undertaken on behalf of the LSP. Members were asked to review the action plan resulting from EIA and endorse the action plan. Members were also asked to review the risks identified for the partnership and approve the risk assessments.
- 8.2 After discussions with the partners it was agreed that the EIA action plan would be taken back and reviewed before being agreed through the LSP via e-mail in the coming weeks.

9.0 Consultation and Engagement

- 9.1 Adrian Gowan presented this report to ask the Board to agree the setting up of a joint data base for partners setting out any proposed future consultation exercises in Dartford and Gravesham and the results of any exercises which have been undertaken in the previous two years.
- 9.2 Local Authorities are under a statutory obligation to consult and engage and organisations are doing a lot of work with residents in terms of what they want in specific areas and therefore residents are being bombarded with questionnaires. However, if we joined up we could do it more effectively. It is therefore suggested that we set up a joint database for future consultation so that we all know what we are going to undertake. There will be another database which will hold the results of consultation which will be accessible to all partners. Will Farmer advised that KCC are doing something similar and he will get more information on whether the sample size is on there.
- 9.3 The Board agreed that this work should be taken forward.

10.0 Any Other Business

- 10.1 Jess Mookherjee advised that the PCT are on alert with regard to the swine flu and are in the containment phase.

11.0 Date of next meeting

- 11.1 Tuesday, 8 September 2009 at 2.30pm at Dartford Borough Council

The meeting finished at 4pm.

Signed by Cllr Jeremy Kite: