

Privacy Notice for Community Safety including CCTV and environmental crime

We are [committed to tackling and reducing crime, anti-social behaviour and the fear of crime](#) and to provide a safer environment for those people who live and work in the borough of Dartford and for visitors travelling through our borough.

We have installed [CCTV \(closed circuit television\) cameras](#) in various locations across our borough.

Processing activity - in order to undertake our community safety functions, it is necessary for us to collect and hold personal information. In general terms, we process personal information relating to:

- the investigation and detection of crime and disorder
- the detection and prevention of terrorism
- the instigation of legal proceedings
- safeguarding
- general correspondence between you and us on matters related to our community safety functions

Information requirements - our processing activities may include:

- name, address, email, telephone number
- aliases
- date of birth
- CCTV images of individuals
- vehicle registration numbers
- referrals from partner agencies
- profiles provided by Police intelligence analysts
- details of crime incidents
- anti-social behaviour incidents
- information regarding neighbour disputes and community conflicts
- anti-social behaviour diaries
- statistics regarding unlawful encampments such as location, how many caravans, how many vehicles, date arrived, how many days stayed, powers used to remove and family name.
- nomination forms relating to individuals at risk of radicalisation
- specific locations relating to activities of individuals
- Police intelligence or data relating to specific individuals, or groups of people
- case notes from health services
- case notes from public and government agencies
- personal data captured in minutes from meetings

Lawful bases – our lawful bases for processing your personal information are:

- our legal obligation(s) under the:
 - Control of Pollution Act 1974 (environmental crime)
 - Refuse Disposal (Amenity) Act 1978 (environmental crime)
 - Criminal Procedure and Investigations Act 1996 (prosecutions)
 - Children Act 1989 (safeguarding children & young persons)
 - Environmental Protection Act 1990 (environmental crime)
 - Town and Country Planning Act 1990 (environmental crime)
 - Crime and Disorder Act 1998 (duty to consider crime & disorder)
 - Regulation of Investigatory Powers Act 2000
 - Anti-Social Behaviour Act 2003 (tackle anti-social behaviour in local communities)
 - Children Act 2004 (safeguarding children and young persons)
 - Clean Neighbourhoods and Environment Act 2005 (environmental crime)
 - Mental Capacity Act 2005 and associated Code of Practice 2007 (safeguarding)
 - Protection of Freedoms Act 2012 & Protection of Freedoms Act 2012 (Code of Practice for Surveillance Camera Systems and Specification of Relevant Authorities) Order 2013 &

Surveillance Camera Code of Practice Section 29 Protection of Freedoms Act 2012

- Anti-Social Behaviour Crime and Policing Act 2014 (anti-social behaviour)
 - Care Act 2014 (safeguarding adults at risk)
 - Counter-Terrorism and Security Act 2015
 - Modern Slavery Act 2015 (trafficking & slavery offences)
 - Serious Crime Act 2015 (fraud)
- in the public interest or in the exercise of official authority vested in us (in accordance with the legislation referred to above)

Reasons for processing - some of the information that is collected and shared is classified as

- special category personal data;
- criminal convictions and offences (including alleged offences).

This is processed for reasons of substantial public interest under the laws that apply to us (see above) where this helps to meet our broader social obligations such as where it is necessary for us to fulfil our legal obligations and regulatory requirements. We have a Data Protection Policy that sets out how this information will be handled.

Data Processor – our litter enforcement is provided by Kingdom Security Ltd. This company is a data processor for us and only processes personal information in line with our instructions.

Data sharing - to aid with the detection and prevention of criminal acts, we may collect from and share your information with:

- council department(s)
- councillor(s)
- local authorities
- courts/tribunals
- insurance agencies
- Member of Parliament
- Kent Police
- Kent Fire & Rescue Service
- Kent County Council
- Project Dovetail (Prevent)
- Metropolitan Police
- London Transport Police
- Retail Security Group D-TAC
- National Probation Service
- Crown Prosecution Service
- Border Force
- HM Revenue & Customs
- Trading Standards
- NHS
- Registered Social Landlords
- School Academies

We may also rely on a number of **exemptions**, which allow us to share information without needing to comply with all the rights and obligations under the Data Protection Act 2018.

Further processing of your personal information (referred to as secondary use of personal information) is only permitted as long as the new processing activity is not incompatible with the original purpose. Before processing personal information for a secondary use, we assess whether the sharing is within the original lawful basis for processing (see above) and ensure that the information is only used in a way that is ethical and in the public interest.

Please refer to the Kent & Medway Information Agreement for further details on our sharing arrangements.

Retention period - we keep your personal information for the minimum period necessary. The information outlined in this Privacy Notice will be kept in accordance with the retention period(s) referred to in the Information Asset Register (Enforcement & Regulatory Services) unless exceptional circumstances require longer retention e.g. a pending court case. All information will be held securely and disposed of confidentially.

Right to object – where processing your personal information is required for the performance of a public interest task (see our lawful bases above), you have the right to object on ‘grounds relating to your particular situation’. We will have to demonstrate why it is appropriate for us to continue to use your personal data.

Please refer to our Corporate Privacy Notice at www.dartford.gov.uk for further details of how we process your personal information and for details on your additional rights.