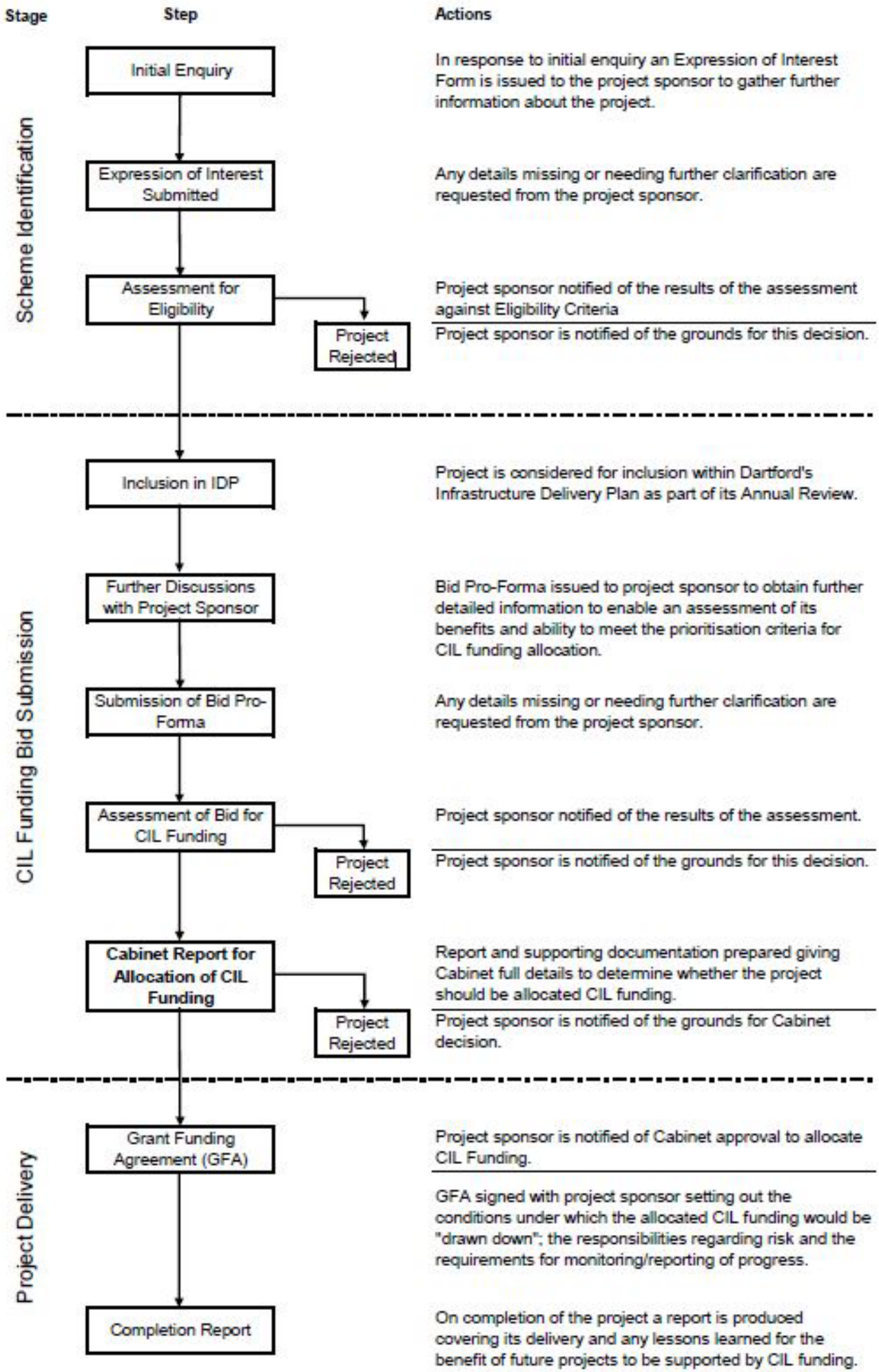
Stage
Step
Actions
Initial Enquiry
In response to initial enquiry an Expression of Interest Form is issued to the project sponsor to gather further information about the project.
Expression of Interest Submitted
Any details missing or needing further clarification are requested from the project sponsor.
Assessment for Eligibility
Project sponsor notified of the results of the assessment against Eligibility Criteria
Project sponsor is notified of the grounds for this decision.
Project Rejected
Scheme Identification
Inclusion in IDP
Project is considered for inclusion within Dartford's Infrastructure Delivery Plan as part of its Annual Review.
Further Discussions with Project Sponsor
Bid Pro-Forma issued to project sponsor to obtain further detailed information to enable an assessment of its benefits and ability to meet the prioritisation criteria for CIL funding allocation.
Submission of Bid Pro-Forma
Any details missing or needing further clarification are requested from the project sponsor.
Assessment of Bid for CIL Funding
Project sponsor notified of the results of the assessment.
Project sponsor is notified of the grounds for this decision.
Project Rejected
CIL Funding Bid Submission
Cabinet Report for Allocation of CIL Funding
Report and supporting documentation prepared giving Cabinet full details to determine whether the project should be allocated CIL funding.
Project sponsor is notified of the grounds for Cabinet decision.
Project Rejected
Grant Funding Agreement (GFA)
Project sponsor is notified of Cabinet approval to allocate CIL Funding.
GFA signed with project sponsor setting out the conditions under which the allocated CIL funding would be "drawn down"; the responsibilities regarding risk and the requirements for monitoring/reporting of progress.
Completion Report
On completion of the project a report is produced covering its delivery and any lessons learned for the benefit of future projects to be supported by CIL funding.
Project Delivery