# FEES AND CHARGES 2026-27

# FEES AND CHARGES 2026-27

## INTRODUCTION

Dartford Borough Council 2026/27 fees and charges for services are set out in the following pages.

Please note that statutory and mandatory fees are subject to change as/when notified by the relevant body.

## VAT GUIDANCE

The current rates of VAT chargeable in the UK, and the codes given to them by Dartford BC are listed below. Please ensure that the correct VAT code is quoted.

| VAT Code | Description |
|---|---|
| 1 | Zero rated supplies |
| 2 | Standard Rate (20%) |
| 3 | 5% rate |
| 4 | Exempt supplies |
| 8 | Outside the scope |

For further information and guidance on VAT, please refer to the Finance Guidance Manual, Section 17.

**ALL PRICES ARE SHOWN INCLUSIVE OF VAT UNLESS OTHERWISE STATED**

**BUILDING CONTROL CHARGES SCHEME 2025/26 FOR DARTFORD BOROUGH COUNCIL TO BE READ IN CONJUNCTION WITH THE BUILDING [LOCAL AUTHORITY CHARGES] REGULATIONS 2010**

## Definitions

The following definitions apply to this Charging Scheme and should be read in conjunction with the other clauses and tables which constitute the Charging Scheme:

***'building'*** means any permanent or temporary building but not any other kind of structure or erection, and a reference to a building includes a reference to part of a building.

***'building notice'*** means a notice given in accordance with regulations 12(2)(A)(a)and 13 of the Building Regulations 2010 (as amended).

***'building work'*** means:

(a) the erection or extension of a building;
(b) the provision or extension of a controlled service or fitting in or in connection with a building;
(c) the material alteration of a building, or a controlled service or fitting;
(d) work required by building regulation 6 (requirements relating to material change of use); (e) the insertion of insulating material into the cavity wall of a building;
(f) work involving the underpinning of a building;
(g) work required by building regulation 4A (requirements relating to thermal elements); (h) work required by building regulation 4B (requirements relating to a change of energy status);
(i) work required by building regulation 17D (consequential improvements to energy performance);

***'chargeable function'*** means a function relating to the following –

(a) the passing or rejection of plans of proposed building work which has been deposited with the council in accordance with section 16 of the Building Act 1984 (as amended).

(b) the inspection of building work for which plans have been deposited with the council in accordance with the Building Regulation 2010 (as amended) and with section 16 of the Building Act 1984 (as amended)
(c) the consideration of a building notice which has been given to the council in accordance with the Building Regulations 2010 (as amended)

(d) the consideration of building work reverting to the council under the Building (Approved Inspectors etc.) Regulations 2010 (as amended)

(e) the consideration of a regularisation application submitted to the council under regulation 21 of the Building Regulations 2010 (as amended).

***'cost'*** does not include any professional fees paid to an architect, quantity surveyor or any other person.

***'dwelling'*** includes a dwelling-house and a flat.
'dwelling-house' does not include a flat or a building containing a flat.

***'flat'*** means a separate and self-contained premises constructed or adapted for use for residential purposes and forming part of a building from some other part of which it is divided horizontally.

***'floor area of a building or extension'*** is the total floor area of all the storeys which comprise that building. It is calculated by reference to the finished internal faces of the walls enclosing the area, or, if at any point there is no enclosing wall, by reference to the outermost edge of the floor.

***'relevant person'*** means:

(a) in relation to a plan charge, inspection charge, reversion charge or building notice charge, the person who carries out the building work or on whose behalf the building work is carried out;

(b) in relation to a regularisation charge, the owner of the building; and

(c) in relation to chargeable advice, any person requesting advice for which a charge may be made pursuant to the definition of 'chargeable advice'

**Principles of this Scheme**

The set charges or method of establishing the charge have been established in this scheme for the functions prescribed in the Building (Local Authority Charges) Regulations 2010 (referred to as the chargeable functions), namely:

- ***A plan charge;*** payable when plans of the building work are deposited with the Local Authority.
- ***An inspection charge***, payable on demand after the authority carry out the first inspection in respect of which the charge is payable.
- ***A building notice charge***, payable when the building notice is given to the authority.
- ***A reversion charge***, payable for building work in relation to a building: -
    1. Which has been substantially completed before plans are first deposited with the Authority in accordance with Regulation 20(2)(a)(i) of the Approved Inspectors Regulations, or
    2. In respect of which plans for further building work have been deposited with the Authority in accordance with the Regulation 20(3) of the Approved Inspectors Regulations, on the first occasion on which those plans are or have been deposited.
- ***A regularisation charge***, payable at the time of the application to the authority in accordance with Regulation 21 of the Building Regulations.
- ***Chargeable advice***, a local authority can make a charge for giving advice in anticipation of the future exercise of their chargeable functions (i.e. before an application or notice is received for a particular case), which is payable after the first hour of advice, on demand after the authority has given notice required by Regulation 7(7) of the Building (Local Authority) Charges Regulations 2010 (i.e. the charge has been confirmed in writing following an individual determination). This charge can be discounted from a subsequent application or notice received for the work in question.

The above charges are payable by the relevant person (see above for definition).

Any charge which is payable to the authority may, in a particular case, and with the agreement of the authority, be paid by instalments of such amounts payable on such dates as may be specified by the authority. If the applicant and an authority are agreeable, an inspection charge can be fully or partly paid up front with the plans charge.

## FEES AND CHARGES 2026-27

The charge for providing a chargeable function or chargeable advice is based on the principle of achieving full cost recovery.

The charges will be calculated by using the Council officers' average hourly rate stated in the charging scheme, multiplied by the time taken to carry out the functions/advice, taking the following factors into account, as applicable, in estimating the time required by officers to carry out the function/advice:

- The existing use of a building, or the proposed use of the building after completion of the building work;
- The different kinds of building work described in regulation 3(1)(a) to (i) of the Building Regulations;
- The floor area of the building or extension;
- The nature of the design of the building work and whether innovative or high risk construction techniques are to be used;
- The estimated duration of the building work and the anticipated number of inspections to be carried out;
- The estimated cost of the building work;
- Whether a person who intends to carry out part of the building work is a person mentioned in regulation 12(5) or 20B(4) of the Building Regulations (i.e. related to competent person/self certification schemes);
- Whether in respect of the building work a notification will be made in accordance with regulation 20A(4) of the Building Regulations (i.e. where design details approved by Robust Details Ltd have been used);
- Whether an application or building notice is in respect of two or more buildings or building works all of which are substantially the same as each other;
- Whether an application or building notice is in respect of building work, which is substantially the same as building work in respect of which plans have previously been deposited or building works inspected by the same local authority;
- Whether chargeable advice has been given which is likely to result in less time being taken by a local authority to perform that function;
- Whether it is necessary to engage and incur the costs of a consultant to provide specialist advice in relation to a particular aspect of the building work.

**Principles of the scheme in respect of the erection of domestic buildings, garages, carports and extensions.**

- Where the charge relates to an erection of a dwelling the charge includes for the provision of a detached or attached domestic garage or carport providing it is constructed at the same time as the dwelling.

- Where any building work comprises or includes the erection of more than one extension to a building, the total floor areas of all such extensions shall be aggregated to determine the relevant charge payable, providing that the building work for all aggregated extensions is carried out at the same time.

***Exemption from charges***

The Authority has not fixed by means of its scheme, nor intends to recover a charge in relation to an existing dwelling that is, or is to be, occupied by a disabled person as a permanent residence; and where the whole of the building work in question is solely-

(a) for the purpose of providing means of access for the disabled person by way of entrance or exit to or from the dwelling or any part of it, or
(b) for the purpose of providing accommodation or facilities designed to secure the greater health, safety, welfare or convenience of the disabled person.

The council has not fixed by means of its scheme, nor intends to recover a charge for the purpose of providing accommodation or facilities designed to secure the greater health, safety, welfare or convenience of a disabled person in relation to an existing dwelling, which is, or is to be, occupied by that disabled person as a permanent residence where such work consists of -

(a) the adaptation or extension of existing accommodation or an existing facility or the provision of alternative accommodation or an alternative facility where the existing accommodation or facility could not be used by the disabled person or could be used by the disabled person only with assistance; or

(b) the provision or extension of a room which is or will be used solely-

(i) for the carrying out for the benefit of the disabled person of medical treatment which cannot reasonably be carried out in any other room in the dwelling, or

(ii) for the storage of medical equipment for the use of the disabled person, or

(iii) to provide sleeping accommodation for a carer where the disabled person requires 24- hour care.

The council has not fixed by means of its scheme, nor intends to recover a charge in relation to an existing building to which members of the public are admitted (whether on payment or otherwise); and where the whole of the building work in question is solely-

(a) for the purpose of providing means of access for disabled persons by way of entrance or exit to or from the building or any part of it; or

(b) for the provision of facilities designed to secure the greater health, safety, welfare or disabled persons.

**Note:** 'disabled person' means a person who is within any of the descriptions of persons to whom Section 29(1) of the National Assistance Act 1948, as extended by virtue of Section 8(2) of the Mental Health Act 1959, applied but disregarding the amendments made by paragraph 11 of Schedule 13 to the Children Act 1989.

The words in section 8(2) of the Mental Health Act 1959 which extend the meaning of disabled person in section 29(1) of the National Assistance Act 1948, are prospectively repealed by the National Health Service and Community Care Act 1990, section 66(2), Schedule 10, as from a day to be appointed.

## Information required to determine charges

If the authority requires additional information to enable it to determine the correct charge the authority can request the information under the provisions of regulation 9 of The Building (Local Authority Charges) Regulation 2010.

The standard information required for all applications is detailed on the authority's Building Regulation application forms. This includes the existing and proposed use of the building and a description of the building work.

Additional information may be required in relation to –

- The floor area of the building or extension
- The estimated duration of the building work and the anticipated number of inspections to be carried out.
- The use of competent persons or Robust Details Ltd.
- Any accreditations held by the builder or other member of the design team.
- The nature of the design of the building work and whether innovative or high-risk construction is to be used.
- The estimated cost of the building work. *If this is used as one of the factors in establishing a charge the 'estimate' is required to be such reasonable amount as would be charged by a person in business to carry out such building work (excluding the amount of any value added tax chargeable).*

## Establishing the Charge

The authority has established standard charges using the principles contained within The Building (Local Authority Charges) Regulations 2010.

Standard charges are detailed in the following tables. In the tables below any reference to number of storeys includes each basement level as one-storey and floor areas are cumulative.

If the building work that you are undertaking is not listed as a standard charge it will be individually determined in accordance with the principles and relevant factors contained within The Building (Local Authority Charges) Regulations 2010. If the authority considers it necessary to engage and incur the costs of a consultant to provide specialist advice or services in relation to a particular aspect of building work, those costs shall also be included in setting the charge.

When the charge is individually determined the authority shall calculate the charge in the same way a standard charge was set by using the average hourly rate of officers' time, multiplied by the estimated time taken to carry out their building regulation functions in relation to that particular piece of building work and taking into account the applicable factors listed in regulation 7(5) of the charges regulations.

Individually determined charges will be confirmed in writing specifying the amount of the charge and the factors that have been taken into account in determining the charge.

The building regulation charges for the following types of building work will be individually determined and the authority will state which factors in regulation 7(5) of the charges regulations it has taken into account in establishing a standard or individually determined charge.

- A reversion charge
- The building work is in relation to more than one building or
- The building work consists of alterations to any use of building where the estimated cost exceeds £150,000 or
- The work consists of a non-domestic extension or new build and the floor area exceeds 200m2 or
- The work consists of a domestic garage with a floor area over 60m2 or
- The work consists of the erection or conversion of 10 or more dwellings or
- The work consists of the erection or conversion of dwellings where the floor area of each dwelling exceeds 300m2 or
- Any other work when the estimated cost of work exceeds £150,000 or
- Where more than one standard charge applies to the building work and, with the agreement of the relevant person, the authority will establish the charge by individually determining the charge.

**Other matters relating to calculation of charges**

In calculating these charges, refunds or supplementary charges, an officer hourly rate has been used.

Any charge payable to the authority shall be paid with an amount equal to any value added tax payable in respect of that charge.

Charges are not payable for the first hour when calculating an advice charge

The authority accepts payment by instalments in respect of all building work where the total charge exceeds **£60,000**. The authority, on request, will specify the amounts payable and dates on which instalments are to be paid.

**Reductions**

Reduced charges are shown in the tables of standard charges and reduced charges will also be made in relation to individually assessed charges when work, or the relevant part of the work, has been, or intends to be carried out by a person mentioned in regulation 12(5) or 20B(4) of the Principal Regulations in respect of that part of the work, (i.e. competent person/self-certification schemes or other defined non-notifiable work).

Any reduced charges that will be made in relation to individually assessed charges when a notification is made in accordance with regulation 20A(4) of the Principal Regulations, (i.e. where, for the purpose of achieving compliance with Requirement E1 of the Principal Regulations, design details approved by Robust Details Limited have been used) are shown in the tables of standard charges and will also be considered in calculating individually determined charges.

The authority will make a reduction in a standard or individually determined charge when chargeable advice has been given before receipt of an application or notice for proposed building work, which is likely to result in less time being taken by the local authority to perform the chargeable function for that work.

When it is intended to carry out additional building work on a dwelling at the same time as any work to which Table 3 relates, then the charge for this additional work will be individually determined, with the agreement of the applicant.

Where in accordance with Regulation 7(5)(i) of the charges regulations an application or building notice is in respect of two or more buildings or building works all of which are substantially the same as each other a **30%** reduction in the standard Plan charge will be made or **7.5%** of the building notice charge payable will be applied.

Where in accordance with Regulation 7(5)(j) of the charges regulations an application or building notice is deposited in respect of building work which is substantially the same as building work in respect of which plans have previously been deposited or building works inspected by the same local authority, a **25%** reduction in the Plan/Inspection charge will be made.

### Refunds and supplementary charges

If the basis on which the charge has been set or determined changes, the Council will refund or request a supplementary charge and provide a written statement setting out the basis of the refund/supplementary charge and also state how this has been calculated. In the calculation of refunds/supplementary charges no account shall be taken of the first hour of an officer’s time.

### Non-Payment of a Charge

Your attention is drawn to Regulation 8(2) of the Building (Local Authority Charges) Regulations 2010, which explains that plans are not treated as being deposited for the purposes of Section 16 of the Building Act or building notices given unless the Council has received the correct charge. In other words, relevant timescales do not start until the agreed payment has been made. The debt recovery team of the authority will also pursue any non- payment of a charge.

### Complaints about Charges

If you have a complaint about the level of charges you should initially raise your concern with the relevant officer. The Council has a comprehensive complaint handling process. If your complaint is not satisfactorily responded to by the officer concerned, details of how to resolve your complaint is available on request and can be viewed on the Council’s web site:
http://www.dartford.gov.uk/complaints

## STANDARD CHARGES

Standard charges include works of drainage in connection with the erection or extension of a building or buildings, even where those works are commenced in advance of the plans for the building(s) being deposited.

These standard charges have been set by the authority on the basis that the building work does not consist of, or include, innovative or high risk construction techniques (details available from the authority) and/or the duration of the building work from commencement to completion does not exceed 12 months.

The charges have also been set on the basis that the design and building work is undertaken by a person or company that is competent to carry out the design and building work referred to in the standard charges tables that they are undertaking. If not, the work may incur supplementary charges.

If chargeable advice has been given in respect of any of the work detailed in these tables and this is likely to result in less time being taken by the authority then a reduction to the standard charge will be made.

**Plan and Inspection Charges**
The plan charge and inspection charge are listed in the following tables.

**Building Notice Charge**
Where building work is of a relatively minor nature the Building Notice charge is the same as the total plan and inspection charge. In relation to more complex work the time to carry out the building regulation function is higher and the resultant additional costs of using the Building Notice procedure results in the higher charge as detailed in the following tables.

**Regularisation Charge**
The regularisation charge payable in respect of the erection of one or more small domestic building is an amount equal to **120%** of the total of the building notice charge which would be payable in accordance with the Table 1 in this Schedule if a building notice for the carrying out of that work has been deposited at the time of the application for regularisation in accordance with the Principal Regulations.

**Reversion Charge**
These charges will be individually determined.

**Copy Documents**

Copies of full plans approval notices, completion certificates and other official documents are available for the fee of **£50.00** per copy.

The following tables are included as examples only; these categories/descriptions of set charges are not prescriptive.

## FEES AND CHARGES 2026-27

| Table 1 - Standard Charges for the Creation or Conversion to New Dwellings not exceeding 300m2 and Flats up to 3 storeys | | | | |
|---|---|---|---|---|
| Number of Dwellings | Plan Charge - incl VAT (£) | Inspection Charge (IC) - incl VAT (£) | Building Notice (BN) Charge - incl VAT (£) | Regularisation Charge (VAT 8) (£) |
| 1 | 410 | 957 | 1365 | 1365 |
| 2 | 484 | 1128 | 1610 | 1610 |
| 3 | 603 | 1407 | 2010 | 2010 |
| 4 | 707 | 1649 | 2355 | 2355 |
| 5 | 850 | 1984 | 2835 | 2835 |
| 6 | 974 | 2274 | 3250 | 3250 |
| 7 | 1036 | 2417 | 3455 | 3455 |
| 8 | 1107 | 2583 | 3690 | 3690 |
| 9 | 1187 | 2769 | 3955 | 3955 |
| 10 | 1316 | 3070 | 4385 | 4385 |

## FEES AND CHARGES 2026-27

| Table 2 - Standard Charges for: Domestic extensions and alterations, rooms in the roof and detached garages and carports up to 60m2 | | | | |
|---|---|---|---|---|
| Type of Work | Plan Charge - incl VAT (£) | Inspection Charge (IC) - incl VAT (£) | Building Notice (BN) Charge - incl VAT (£) | Regularisation Charge (VAT 8) (£) |
| 1. Erection or extension of an attached or detached building which consists solely of a garage or carport, or both, having a floor area not exceeding $60m^2$ in total | 217 | 507 | 724 | 724 |
| 2. Extension of a dwelling (including loft conversion) with total floor area of which does not exceed $10m^2$ | 297 | 692 | 989 | 989 |
| 3. Extension of a dwelling (including loft conversion) the total floor area of which exceeds $10m^2$, but does not exceed $40m^2$ | 311 | 726 | 1037 | 1037 |
| 4. Extension of a dwelling (including loft conversion) the total floor area of which exceeds $40m^2$ but does not exceed $60m^2$ | 327 | 763 | 1089 | 1089 |
| 5. Conversion of a garage into a habitable room(s) | 158 | 369 | 527 | 527 |
| 6. Removal of a load bearing wall to create a 'through room' in a domestic dwelling | 98 | 228 | 326 | 326 |
| 7. Removal of a chimney stack (or part thereof) in a domestic dwelling | 98 | 228 | 326 | 326 |
| 8. Installation of up to 5 windows | 72 | 169 | 241 | 241 |
| 9. Replacement or renewal of a thermal element | 94 | 219 | 314 | 314 |

FEES AND CHARGES 2026-27

| Table 3: Standard Charges for Other Work | | | | |
|---|---|---|---|---|
| Value of work based on estimated cost | Plan Charge - incl VAT (£) | Inspection Charge (IC) - incl VAT (£) | Building Notice (BN) Charge - incl VAT (£) | Regularisation Charge (VAT 8) (£) |
| Up to £2,000 | 105 | 245 | 350 | 350 |
| £2,001 to £5,000 | 128 | 298 | 425 | 425 |
| £5,001 to £10,000 | 178 | 416 | 595 | 595 |
| £10,001 to £20,000 | 212 | 495 | 710 | 710 |
| £20,001 to £30,000 | 268 | 625 | 890 | 890 |
| £30,001 to £50,000 | 317 | 740 | 1055 | 1055 |
| £50,001 to £70,000 | 391 | 912 | 1300 | 1300 |
| Between £70,001 & £100,000 | 519 | 1210 | 1730 | 1730 |
| Between £100,001 & £150,000 | 602 | 1404 | 2005 | 2005 |

## Guidance Notes for Table 3

### Estimated Cost of Works

The estimated cost of the work is that which would be charged by a person in business to carry out the work but excludes the amount of any VAT. The estimated cost of works is only that work which is controlled under the Building Act 1984.

### Extension of a Dwelling

Where an extension to a dwelling, the total floor area exceeds 60m$^2$, the sum of the plan charge and the inspection charge must not be less than **£955** (including VAT)

### Works in Excess of £150,000

For fees for works in excess of £150,000, please contact us for an Individually Determined Charge (IDC).

## FEES AND CHARGES 2026-27

### CAR PARKING

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| **Acacia Car Park (High Street, Dartford)** | E4031 9463 | 2 | | |
| Monday to Saturday inclusive 8.00am – 8.00pm | | | | |
| Up to 2 hours | | | 1.00 | 1.00 |
| Up to 4 hours | | | 2.00 | 2.00 |
| Over 4 hours | | | 5.50 | 5.50 |
| Blue Badge holders (up to 3 hours) | | | Free | Free |
| Solo Motorcycles (in designated bays) | | | Free | Free |
| Season ticket: charge per month up to 12 months | | | 69.00 | 69.00 |
| **Cranford Road Car Park (Dartford)** | | | | |
| Monday to Saturday inclusive 8.00am-8.00pm | | | | |
| Up to 2 hours | | | Free | Free |
| Blue Badge holders (up to 3 hours) | | | Free | Free |
| **Highfield Road Car Park (Spring Vale, Dartford)** | E4031 9464 | 2 | | |
| Monday to Saturday inclusive 8.00am-18.30pm | | | | |
| Up to 2 hours | | | 1.00 | 1.00 |
| Up to 4 hours | | | 2.00 | 2.00 |
| Over 4 hours | | | 5.50 | 5.50 |
| Blue Badge holders (up to 3 hours) | | | Free | Free |
| Solo Motorcycles (in designated bays) | | | Free | Free |
| **Highfield Road Car Park (Highfield Road (South))** | E4031 9557 | 2 | | |
| Monday to Saturday inclusive 8.00am – 16.30pm | | | | |
| Up to 2 hours | | | 1.00 | 1.00 |
| Up to 4 hours | | | 2.00 | 2.00 |
| Over 4 hours | | | 5.50 | 5.50 |
| Blue Badge holders (up to 3 hours) | | | Free | Free |
| Solo Motorcycles (in designated bays) | | | Free | Free |
| Season ticket: charge per month up to 12 months | | | 69.00 | 69.00 |
| **Overy Street Car Park (1)** | E4031 9474 | 2 | | |
| **Overy Street Car Park (2)** | E4031 9512 | 2 | | |
| Monday to Saturday inclusive 8.00am – 8.00pm | | | | |
| Up to 2 hours | | | 1.00 | 1.00 |
| Up to 4 hours | | | 2.00 | 2.00 |
| Over 4 hours | | | 5.50 | 5.50 |
| Blue Badge holders (up to 3 hours) | | | Free | Free |
| Solo Motorcycles (in designated bays) | | | Free | Free |
| Season ticket: charge per month up to 12 months | | | N/A | N/A |
| **Overy Street Car Park (3)** Permit Only | E4031 9570 | 2 | | |
| **Overy Street Car Park (4)** Permit only | E4031 9571 | 2 | | |
| Season ticket: charge per month up to 12 months | | | 69.00 | 69.00 |
| **The Grove Car Park (Swanscombe)** | E4031 9583 | 2 | | |
| Monday to Friday inclusive 8.00am – 6.00pm | | | | |
| Up to 4 hours | | | Free | Free |
| Up to 6 hours (maximum stay) | | | 2.00 | 2.00 |
| Blue Badge holders (up to 4 hours) | | | Free | Free |
| Solo Motorcycles (in designated bays) | | | Free | Free |

## FEES AND CHARGES 2026-27

### CAR PARKING

| - | INCOME CODE | VAT CODE | 2025/2026<br>£ | NEW CHARGES 2026/2027<br>£ |
|---|---|---|---|---|
| **Westgate Car Park (Kent Road, Dartford)** | E4031 9499 | 2 | | |
| Monday to Saturday inclusive 8.00am-8.00pm | | | | |
| Up to 2 hours | | | 1.00 | 1.00 |
| Up to 4 hours | | | 2.00 | 2.00 |
| Over 4 hours | | | 5.50 | 5.50 |
| Blue Badge holders (up to 3 hours) | | | Free | Free |
| Solo Motorcycles (in designated bays) | | | Free | Free |
| Season ticket: charge per month up to 12 months | | | 69.00 | 69.00 |
| **Westgate House Car Park** | E4031 9485 | 2 | | |
| Monday to Saturday inclusive 8.00am-8.00pm | | | | |
| Up to 2 hours (maximum stay) | | | 1.00 | 1.00 |
| Blue Badge holders (up to 3 hours) | | | Free | Free |
| Solo Motorcycles (in designated bays) | | | Free | Free |
| **Town Car Park (Greenhithe)** | E4031 9442 | 2 | | |
| Monday to Friday inclusive 8.00am – 6.00pm | | | | |
| Up to 2 hours | | | 1.00 | 1.00 |
| Up to 4 hours | | | 2.00 | 2.00 |
| Over 4 hours | | | 5.50 | 5.50 |
| Blue Badge holders (up to 3 hours) | | | Free | Free |
| Solo Motorcycles (in designated bays) | | | Free | Free |
| Season ticket: charge per month up to 12 months | | | 69.00 | 69.00 |
| **Woodlands Car Park (Greenhithe)** | E4031 9578 | 2 | | |
| Monday to Friday inclusive 8.00am – 6.00pm | | | | |
| Up to 4 hours (maximum stay) | | | Free | Free |
| Blue Badge holders (up to 4 hours) | | | Free | Free |
| Solo Motorcycles (in designated bays) | | | Free | Free |
| **Heath Street (on-street)** | E4030 9462 | 8 | | |
| Monday to Saturday inclusive 8.00am-8.00pm | | | 1.00 | 1.00 |
| Up to 2 hours | | | 2.00 | 2.00 |
| Up to 4 hours | | | 5.50 | 5.50 |
| Over 4 hours | | | Free | Free |
| Blue Badge holders (up to 3 hours) | | | | |
| **Hythe Street (on-street)** | | | | |
| Monday to Saturday inclusive 8.00am-8.00pm | E4030 9466 | 8 | | |
| One hour only | | | 0.50 | 0.50 |
| Blue Badge holders (up to 3 hour) | | | Free | Free |
| **Kent Road (on-street)** | | | | |
| Monday to Saturday inclusive 8.00am – 8.00pm | E4030 9468 | 8 | | |
| One hour only | | | 0.50 | 0.50 |
| Blue Badge holders (up to 3 hour) | | | Free | Free |

## FEES AND CHARGES 2026-27

### CAR PARKING

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| **Priory Hill (on-street)** | | | | |
| Monday to Saturday inclusive 8.00am – 8.00pm | E4030 9475 | 8 | | |
| Up to 2 hours | | | 1.00 | 1.00 |
| Up to 4 hours | | | 2.00 | 2.00 |
| Over 4 hours | | | 5.50 | 5.50 |
| Blue Badge holders (up to 3 hours) | | | Free | Free |
| **Spital Street (on-street)** | | | | |
| Monday to Saturday inclusive 8.00am – 8.00pm | E4030 9452 | 8 | | |
| One hour only | | | 0.50 | 0.50 |
| Blue Badge holders (up to 3 hour) | | | Free | Free |
| **Eagles Road, Greenhithe (on-street)** | | | | |
| Season ticket: charge per month up to 12 months | E4030 9575 | 8 | 69.00 | 69.00 |
| **Station Road, Greenhithe (on-street)** | | | | |
| Season ticket: charge per month up to 12 months | E4030 9458 | 8 | 69.00 | 69.00 |
| **Ringo Zones** | | | | |
| Overy Liberty | E4030 9478 | 8 | 0.50 | 0.50 |
| Market Street | E4030 9478 | 8 | 0.50 | 0.50 |
| Lowfeild Street | E4030 9478 | 8 | 0.50 | 0.50 |
| Imperial House | E4030 9478 | 8 | 0.50 | 0.50 |
| **Permits and Exemptions** | | | | |
| Resident Permit | E4030 9419 | 8 | 57.50 | 57.50 |
| Visitor Permit (electronic "book" of 5) | E4030 9418 | 8 | 5.50 (5 x 1.10) | 5.50 (5 x 1.10) |
| Resident Exemption | E4030 9419 | 8 | 57.50 | 57.50 |
| **Dispensations** | E4030 9562 | 8 | | |
| Daily | | | 10.00 | 10.00 |
| 2 Daily | | | 15.00 | 15.00 |
| Weekly | | | 20.00 | 20.00 |
| Two Weekly | | | 35.00 | 35.00 |
| Three Weekly | | | 50.00 | 50.00 |
| **PCN Charges (TMA 2004)** | | | | |
| Code dependent upon location of contravention | E4030/9580<br>E4031/9580 | | | |
| **Differential Charges:** | | | | |
| Penalty Charge: Higher | * | 8 | 70.00 | 70.00 |
| Discounted | * | 8 | 35.00 | 35.00 |
| Penalty Charge: Lower | * | 8 | 50.00 | 50.00 |
| Discounted | * | 8 | 25.00 | 25.00 |
| **HIGHWAY INSTALLATIONS** | | | | |
| Disabled Persons Parking Bay (DPPB) with TRO | E4030 9568 | 8 | 250.00 | 250.00 |
| Interim DPPB without TRO (not enforceable) | - | 8 | Free | Free |
| Bay Suspension (per bay per week) | E4030 9576 | 8 | 100.00 | 100.00 |
| Vehicle Access Marking | E4030 9577 | 8 | 86.00 | 86.00 |

# FEES AND CHARGES 2026-27

## CCTV

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| CCTV Insurance Check request | A3700 9516 | 2 | 68.50 | 71.00 |

## FEES AND CHARGES 2026-27

### Cemeteries

All burial charges are trebled in price for non-Borough residents (except, at the discretion of the Bereavement Services Manager, for former residents who were placed in an elderly persons home or with relatives outside of the Borough, for the later years of life

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| **Purchased Graves:** | | | | |
| **Exclusive Right of Burial** | C2015 9459 | 8 | 976.00 | 1010.00 |
| **Interment to depth up to 4'6":** | | | | |
| Adults (17 years and over) * | C2015 9467 | 8 | 635.00 | 660.00 |
| **Interment to depth up to 6'6":** | | | | |
| Adults (17 years and over) * | C2015 9467 | 8 | 798.00 | 828.00 |
| **Interment to depth up to 8'6":** | | | | |
| Adults (17 years and over) * | C2015 9467 | 8 | 1092.00 | 1130.00 |
| *Charges based on a coffin size of 80" in length by 26" width (203cm x 66cm) | | | 115.00 | 119.00 |
| **Additional charge for Casket instead of Coffin:** | C2015 9467 | | | |
| Interment up to 4'6" | | 8 | 205.00 | 212.00 |
| Interment to 6'6" | | 8 | 357.00 | 370.00 |
| Interment to 8'6" | | 8 | 515.00 | 533.00 |
| **Cremated Remains** | C0215 9467 | | | |
| Cremated Remains Exclusive Right of Burial (50 years) | | 8 | 656.00 | 679.00 |
| Burial of Wooden Casket of Cremated Remains | | 8 | 243.00 | 252.00 |
| Right to Scatter Cremated Remains | | 8 | 132.00 | 137.00 |
| **Unpurchased Graves** | C2015 9467 | | | |
| Adults (17 years and over) | | 8 | 635.00 | 660.00 |
| Resident Children - (up to 17) | | 8 | FREE | FREE |
| Out of Borough babies & children - Standard fee applies | | 8 | | |
| **Chapel Fees** | C2015 9415 | | | |
| Use of Chapel at Cemetery – up to 30 mins | | 8 | 205.00 | 212.00 |
| Use of Chapel at Cemetery – up to 1 Hour | | 8 | 336.00 | 348.00 |
| Use of Chapel (non-Borough residents) up to 30 mins | | 8 | 410.00 | 425.00 |
| Use of Chapel (non-Borough residents) up1 Hour | | | 683.00 | 707.00 |
| **Search Fees (to be paid in advance):** | C2015 9581 | 2 | | |
| 1-2 names | | | FREE | FREE |
| 3-5 names | | | 32.00 | 33.00 |
| 6 -10 names | | | 42.00 | 43.50 |
| 10+ (at Cemetery manager's discretion.) | | | | |

## FEES AND CHARGES 2026-27

**Cemeteries (continued)**

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| **Miscellaneous Fees:** | | | | |
| Late arrival of Funeral Director, +30 mins after booked time and each 30 mins thereafter | C2015 9467 | 8 | 179.00 | 185.00 |
| Disposal of excess floral tributes/wreaths | C2015 9467 | 8 | 231.00 | 240.00 |
| Transfer of Deed Assignment | C2015 9414 | 8 | 75.00 | 78.00 |
| Certified copy of entry in Burial Register | C2015 9414 | 8 | 32.00 | 33.00 |
| Hire of excavator for excavation of graves other than those programmed by the Council | C2015 9467 | 2 | Hire cost + admin charge | Hire Cost + admin charge |
| Removal of soil from around excavated grave when requested | C2015 9467 | 2 | At cost incurred on a time basis | At cost incurred on a time basis |
| Exhumation | C2015 9467 | 4 & 2 | Hire cost + staff time | Hire cost + staff time |
| **Memorials, Monuments & Inscriptions:** | | | | |
| Headstone including first inscription | C2015 9471 | 8 | 243.00 | 252.00 |
| A Full Kerb Memorial – headstone and kerbs, including first inscription | C2015 9471 | 8 | 331.00 | 343.00 |
| Additional tablet or vase with inscription | C2015 9416 | 2 | 163.00 | 169.00 |
| Additional inscription, additional tablet, vase or kerbs | C2015 9416 | 2 | 133.00 | 138.00 |
| Memorial Storage – If left over 12 months in cemetery | C2015 9471 | 8 | | Free |
| If left for 14 – 16 months | | | | 100.00 |
| If left for 17 – 20 months | | | | 200.00 |
| If left for 21 – 24 months | | | | 300.00 |
| If left for 24 months + | | | | 500.00 |
| Clean and Repair to existing memorial (Permit required) | N / A | | Free | Free |
| All memorial applications for children up to the age of 16 who are a for stillborn and children up to 16 years for Borough residents | N / A | 8 | ½ price memorial fee | ½ price memorial fee |
| **For non-Borough residents, including still born and children up to 16 years standard fees apply. | | | | |
| Memorial permit applications from the War Graves Commission. | | | Free | Free |
| Applications for the replacement of old or worn memorials on a like for like basis | | | Free | Free |

## FEES AND CHARGES 2026-27

**Cemeteries (continued)**

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| **Watling Street Cemetery – Garden of Remembrance:** | | | 68.50 | 68.50 |
| **Sanctum 2000 Columbaria units :** | | | | |
| Columbarium unit inclusive of first interment and inscription up to 80 letters | | | | |
| 10 year Lease | C2015 9417 | 4 | 1313.00 | 1360.00 |
| 20 year Lease | C2015 9417 | 4 | 1733.00 | 1795.00 |
| 30 Year Lease | C2015 9417 | 4 | 2100.00 | 2175.00 |
| Casket for Sanctum Vault | C2015 9417 | 2 | 58.00 | 60.00 |
| Second interment of cremated remains | C2015 9417 | 8 | 248.00 | 257.00 |
| Additional inscribed plaque for second interment | C2015 9417 | 2 | 305.00 | 316.00 |
| Additional inscription - per letter | C2015 9417 | 2 | 3.05 | 3.15 |
| Photo plaque | C2015 9417 | 2 | 231.00 | 240.00 |
| Motif | C2015 9417 | 2 | 221.00 | 229.00 |
| Renewal fee on expiry of lease for further 25 years | C2015 9417 | 4 | Upon request | Upon request |
| **Memorial Pergola :** | | | | |
| 10 year lease to display cast bronze plaque up to 80 letters, scattering of cremated remains, and floral tribute vase with holder on pergola | C2015 9417 | 4 | 605.00 | 626.00 |
| Additional cast bronze plaque | C2015 9417 | 2 | 240.00 | 249.00 |
| Scattering of additional cremated remains on dedicated area | C2015 9417 | 2 | 133.00 | 138.00 |
| Renewal fee on expiry of lease for further 10 years | C2015 9417 | 4 | 353.00 | 365.00 |
| **Memorial Seats :** | | | | |
| Recycled plastic memorial bench, 10 year lease, | C2015 9417 | 4 | 1365.00 | 1415.00 |
| inclusive of plaque with up to 80 letters | | | | |
| Additional plaque with up to 80 letters | C2015 9417 | 2 | 168.00 | 174.00 |
| Scattering of additional cremated remains on dedicated area | C2015 9417 | 4 | 133.00 | 138.00 |
| Renewal fee on expiry of lease for further 10 years | C2015 9417 | 2 | Current fee at time of renewal | Current fee at time of renewal |

## FEES AND CHARGES 2026-27

### Civic Centre Hire

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| **Hire of Council Chamber** | | | | |
| Basic hourly rate weekdays until 6pm | A3040 9412 | 2 | 47.00 | 48.50 |
| After 6pm and weekends hourly rate | A3040 9412 | 2 | 53.00 | 55.00 |
| Plus hourly caretaking fee (evening bookings only) | A3040 9412 | 2 | 47.00 | 48.50 |
| **Hire of Committee Room** | | | | |
| Basic hourly rate weekdays until 6pm | A3040 9412 | 2 | 39.50 | 41.00 |
| After 6pm and weekends hourly rate | A3040 9412 | 2 | 53.00 | 55.00 |
| Plus hourly caretaking fee (evening bookings only) | A3040 9412 | 2 | 47.00 | 48.50 |
| **Hire of Committee Room and / or Council Chamber where hire is given free to a Voluntary or Charitable Organisation** | | | | |
| Basic hourly rate weekdays until 6pm | A3040 9412 | 2 | Free | Free |
| After 6pm and weekends hourly rate | A3040 9412 | 2 | 39.50 | 41.00 |
| Plus hourly caretaking fee (evening bookings only) | | | 47.00 | 48.50 |
| **Hire of Other Meeting Rooms** | | | | |
| Basic hourly rate weekdays – Office hours only | A3040 9412 | 2 | 13.00 | 13.50 |

Note : The purpose of the meeting should be checked to ascertain whether it is for Council business.
No charge is made for the hire of the chamber for Council business (Officers or Members) or to Registered Charities.

# FEES AND CHARGES 2026-27

## Corporate charges

Please refer to the Schedule of Charges, located on the Internet, for more detailed information.

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| **PHOTOCOPYING CHARGES** | (individual cost centre) | | | |
| A4 sheets | | 2 | Free | Free |
| 0-6 (Black and White only) | | 2 | 10p per sheet | 10p per sheet |
| Each subsequent page (B&W) | Account code 9536 | 2 | 20p per sheet | 20p per sheet |
| Colour | | 2 | | |
| | | | Free | Free |
| A3 sheets | | 2 | 20p per sheet | 20p per sheet |
| 0-6 (Black and White only) | | 2 | 40p per sheet | 40p per sheet |
| Each subsequent page (B&W) | | 2 | | |
| Colour | | 2 | | |
| A2 (Plan size) (B&W) | | 2 | 2.10 per plan | 2.20 per plan |
| A1 (Plan size) (B&W) | | 2 | 2.60 per plan | 2.70 per plan |
| A0 (Plan size) (B&W) | | 2 | 3.65 per plan | 3.80 per plan |
| **PRINTING** | | | | |
| A4 sheets (non plotter copies) | (individual cost centre) | 2 | Free | Free |
| 0-6 (Black and White only) | | 2 | 10p per sheet | 10p per sheet |
| Each subsequent page (B&W) | | 2 | 20p per sheet | 20p per sheet |
| Colour | Account code 9503 | 2 | | |
| High Quality (plotter copying) | | | | |
| A2 | | 2 | 2.60 per sheet | 2.70 per sheet |
| A1 | | 2 | 3.15 per sheet | 3.30 per sheet |
| A0 | | 2 | 5.75 per sheet | 5.90 per sheet |
| High Gloss (plotter copying) | | 2 | 3.15 per sheet | 3.30 per sheet |
| A2 | | 2 | 5.25 per sheet | 5.40 per sheet |
| A1 | | 2 | 10.50 per sheet | 10.90 per sheet |
| A0 | | | | |
| **EMAIL (including scanned images)** | (individual cost centre) | | Free | Free |
| **POSTAGE** | | | | |
| Variable weight and size (Royal Mail Standard 2nd class) | Account code 9504 | | Dependent on weight & size | Dependent on weight & size |
| Sent 'Signed For'/Special Delivery' | | | Costs to be met by applicant | Costs to be met by applicant |

# FEES AND CHARGES 2026-27

**Corporate charges (continued)**

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| **FREEDOM OF INFORMATION ACT 2000**<br>NB: Full costs of search, retrieval and collation etc. of information can be charged for, if in excess of £450. Disbursements may also be charged for. If costs are below £450, no charge, although disbursements may be charged for. | | 4<br>4 | Hourly rate of 26.00 for staff time | Hourly rate of 26.00 for staff time |
| **DATA PROTECTION 2018: SUBJECT ACCESS REQUESTS**<br>Subject Access Requests | Account code 9566 | | | |
| NB: a 'reasonable fee' can be charged if a request is manifestly unfounded or excessive, particularly if it is repetitive and for further copies of the same information (see Guidance on how to respond to a SAR on the intranet) | Account code 9445 | 8 | | |
| Fees that may be charged when the cost of compliance exceeds the appropriate limit | | 2 | | |

**VAT on FOI Requests**

VAT is not charged on information, which is only available from public authorities.

Information available from another source (not being a public authority) would attract VAT on fees. This would still be the case even if the Council was obliged to supply the information because the cost of answering was below the threshold of £450.

Licence fees charged for information that is provided in accordance with the Council's Publication Scheme will attract VAT.

# FEES AND CHARGES 2026-27

## DBC Fire Engine

| - | INCOME CODE | VAT CODE | 2025/2026<br>£ | NEW CHARGES 2026/2027<br>£ |
|---|---|---|---|---|
| Half day booking | A3875 9450 | 2 | 355.00 (Minimum rate, actual rate to be agreed by the Director of Growth and Community to reflect the nature of the event.) | 370.00 (Minimum rate, actual rate to be agreed by the Director of Growth and Community to reflect the nature of the event.) |
| Use of fire engine by Dartford Borough Council | A3875 9450 | 2 | Charge to offset cost of maintenance, storage, fuel etc. at full cost of recovery rate. | Charge to offset cost of maintenance, storage, fuel etc. at full cost of recovery rate. |

The use of the fire engine for charitable events is to be limited to 15 occasions per calendar year.

# FEES AND CHARGES 2026-27

**DBC 'THE BIG DAY OUT'**

| | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| Services offered may change from year to year and so may market conditions | C6051 9542 | 4 | Charges for the Big Day Out have been delegated to the Director of Growth and Community. | Charges for the Big Day Out have been delegated to the Director of Growth and Community. |

# FEES AND CHARGES 2026-27

## DARTFORD OUTDOOR THEATRE

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| Charity Events (per one day booking) | | | 250.00 | 250.00 |
| Commercial Events per show | | | The higher of 750.00 OR 40% box office sales | The higher of 750.00 OR 40% box office sales |

# FEES AND CHARGES 2026-27

## DEVLOPMENT CONTROL

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| Photocopying of planning applications and related documents (A3 & A4) | G1502 9451 | 2 | Free for up to 6 black and white copies- 36p per A4 sheet thereafter, colour copies 50p per A4 sheet, 82p per A3 sheet | Free for up to 6 black and white copies- 38p per A4 sheet thereafter, colour copies 52p per A4 sheet, 85p per A3 sheet |
| Photocopying of planning applications and related documents (A2, A1 & A0) | G1502 9451<br>G1502 9451 | 2<br>2 | A2 size – 3.30 per plan A1 size – 4.00 per plan A0 size – 5.00 per plan<br>Copying of coloured plans will incur additional variable charges | A2 size – 3.40 per plan A1 size - 4.15 per plan A0 size - 5.10 per plan<br>Copying of coloured plans will incur additional variable charges |
| Decisions first copy/ Each additional copy (Majority are available on the Internet) | G1502 9451 | 2 | Free for up to 6 black and white copies- 35p per sheet thereafter colour copies – 50p per A4 sheet | Free for up to 6 black and white copies- 36p per sheet thereafter colour copies – 52p per A4 sheet |
| **Weekly List**<br>Annual Payment<br>Quarterly Payment<br>(Lists will be available on the Internet) | G1502 9451 | 2 | <br>105.00<br>43.00 | <br>109.00<br>44.50 |
| Fee for checking approvals of planning conditions and s106 obligations on a planning permission | G1502 9451 | 2 | householder 370.00 per permission for developments over 150 dwellings; 155.00 per permission up to 150 dwellings or other development; 38.00 for applications | householder 385.00 per permission for developments over 150 dwellings; 160.00 per permission up to 150 dwellings or other development; 40.00 for applications |
| CIL confirmation of payment. | G1502 9451 | 2 | 68.00 per property | 70.00 per property |
| **Planning History Printout**<br>First Page<br>Subsequent Pages<br>(Available on the Internet) | G1502 9451 | 2 | <br>36p per sheet<br>36p per sheet | <br>38p per sheet<br>38p per sheet |

**DEVLOPMENT CONTROL (continued)**

| - | INCOME CODE | VAT CODE | 2025/2026<br>£ | NEW CHARGES 2026/2027<br>£ |
|---|---|---|---|---|
| Fee for dealing with High Hedge Complaints (under the Anti-Social Behaviour Act 2003) | G1502 9451 | 2 | 650.00 | 675.00 |
| **Research of planning history**<br>Written advice | G1502 9560 | 2 | 62.00 per hour or part thereof | 64.00 per hour or part thereof |
| **Invalid Applications -**<br>**Application registered but not made valid and returned**<br>Householder, advertisement and similar applications<br>Minor, lawfulness and similar applications<br>Major and similar complex applications £200 | G1502 9451 | 2 | <br><br><br>54.00<br>108.00<br>216.00 | <br><br><br>56.00<br>112.00<br>224.00 |
| **Large Major Development[1]**<br>Written advice (flat rate)<br>Follow up written advice (flat rate)<br>Meeting with officers (per hour or part thereof)[2]<br>Follow up meeting with officers (per hour or part thereof)<br>Additional premium for sites not identified in the adopted Local Plan | G1502 9487 | 2 | <br>N/A<br>N/A<br>2845.00<br>1420.00<br>1375.00 | <br>N/A<br>N/A<br>2945.00<br>1470.00<br>1425.00 |
| **Major Development[3]**<br>Written advice (flat rate)<br>Follow up written advice (flat rate)<br>Meeting with officers(per hour or part thereof)[4]<br>Follow up meeting with officers (per hour or part thereof)<br>Additional premium for sites not identified in the adopted Local Plan | G1502 9487 | 2 | <br>1420.00<br>710.00<br>2112.00<br>1056.00<br>680.00 | <br>1470.00<br>735.00<br>2185.00<br>1095.00<br>705.00 |
| **Minor non residential [5] and Minor residential 1-4 dwellings**<br>Written advice (flat rate)<br>Follow up written advice (flat rate)<br>Meeting with officers (per hour or part thereof)[6]<br>Follow up meeting with officers (per hour or part thereof) | G1502 9487 | 2 | <br>438.00<br>170.00<br>865.00<br>432.00 | <br>455.00<br>176.00<br>895.00<br>448.00 |
| **Minor residential 5-9 dwellings**<br>Written advice (flat rate)<br>Follow up written advice (flat rate)<br>Meeting with officers (per hour or part thereof)[7]<br>Follow up meeting with officers (per hour or part thereof) | G1502 9487 | 2 | <br>525.00<br>196.00<br>1015.00<br>515.00 | <br>545.00<br>203.00<br>1050.00<br>535.00 |

[1] Large major: over 50 dwellings or 1 hectare. Commercial over 5,000m2 or 1 hectare.
Where a series of discussions are proposed, the Council will consider a one off payment up front based on the likely charge.
[2] Includes letter after meeting confirming advice given at no extra charge
[3]Major: 10 - 49 dwellings or 0.5 - 1 hectare. Commercial 1,000m2 – 4,999m2 or 0.5 - 1 hectare.
[4] Includes letter after meeting confirming advice given at no extra charge
[5] Commercial less than 1,000m2 or 1 hectare.
[6]Includes letter after meeting confirming advice given at no extra charge
[7]Includes letter after meeting confirming advice given at no extra charge

## FEES AND CHARGES 2026-27

**DEVLOPMENT CONTROL (continued)**
PRE APPLICATION ADVICE (continued)
(exclusive of VAT)

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| ***Urban Design Officer** | G1503 9487 | 2 | | |
| Large Major: Review of scheme and attendance at planning meeting (single layout/design) | | | 680.00 | 705.00 |
| Large Major follow up urban design advice (one amendment to scheme) | | | 290.00 | 300.00 |
| Major: Review of scheme (no meeting) and input into pre-app written advice (single layout/design) | | | 340.00 | 352.00 |
| Minor: review of scheme (no meeting) and input into pre-app written advice (single layout/design) | | | 175.00 | 181.00 |
| Major/Minor: Attendance at meeting | | | 175.00 | 181.00 |
| Major/Minor: follow up urban design advice (one amendment to scheme) | | | 175.00 | 181.00 |
| **Householder Applications** | G1502 9548 | 2 | | |
| Meeting with officers (per hour or part thereof) [8] | | | 300.00 | 310.00 |
| Written advice (flat rate) | | | 150.00 | 155.00 |
| **Listed Buildings** | G1502 9587 | 2 | | |
| Meeting with officers (per hour or part thereof) [8] | | | 310.00 | 320.00 |
| **Other (anything not covered by the above categories: including change of use without building works)** | G1502 9487 | 2 | | |
| Meeting with officers (per hour or part thereof)[9] | | | 420.00 | 435.00 |
| Follow up meeting with officers (per hour or part thereof) | | | 210.00 | 218.00 |
| Written advice (flat rate) | | | 260.00 | 270.00 |
| Follow up written advice (flat rate) | | | 130.00 | 135.00 |

[8] Includes letter after meeting confirming advice given at no extra charge
[9] Includes letter after meeting confirming advice given at no extra charge
[10]Additional to planning pre-app charges and where design advice is specifically requested or the need for this advice is agreed with the planning officer.

**Exemptions - Charges will not be made for the following pre application advice**
Works to facilitate access to public buildings for disabled persons;
Works to Trees covered by Tree Preservation Orders or located in Conservation Areas;
Advice to Parish Councils and other local authorities, housing associations, residents associations, charities, voluntary/community groups and Government Departments/Agencies.

**Planning Performance Agreements (PPAs)**
*Planning Performance Agreements: guidance fee schedule (exclusive of VAT)

| - | INCOME CODE | VAT CODE | 2025/2026<br>£ | NEW CHARGES 2026/2027<br>£ |
|---|---|---|---|---|
| **50-100 dwellings**<br>5,000-9,999sqm commercial floorspace | G1502 9527 | 2 | 10350.00 | 10715.00 |
| **101-199 dwellings**<br>10,000-19,999sqm commercial floorspace | | | 20620.00 | 21350.00 |
| **200 dwellings plus**<br>20,000sqm commercial floorspace | | | 41220.00 | 42665.00 |

The charges are above are guidelines based on a conventional planning application. Prices can be agreed where different circumstances exist, e.g. The PPA is also to cover conditions, or is a minor variation of an existing planning permission. In such cases charges will be based on estimated work and officer hourly costs.

Mixed use schemes will be calculated on the basis of floorspace and dwellings with the total floorspace indicating the appropriate fee.

The Council will use its discretion to seek to enter a PPA for developments of between 10 and 49 homes and commercial floorspace of between 1,000 and 4,999 sqm commercial floorspace, where the proposals are of a complex nature and raise issues which would lend themselves to being dealt with through a PPA

**The PPA fees set out above do not include:**

The Council's reasonable costs in the appointment of external consultants (such as independent Viability Consultants) to progress the planning application shall be agreed by the applicant on a case by case basis.

The Council's reasonable legal costs incurred in association with the preparation of any S106 Agreement

| | | | | |
|---|---|---|---|---|
| **Amending planning applications during consideration** | G1502 9543 | 2 | | |
| Large Major development (where no PPA agreed) | | | 1000.00 | 1035.00 |
| Major development (where no PPA agreed) | | | 700.00 | 725.00 |
| Minor development | | | 250.00 | 260.00 |
| Householder | | | 150.00 | 155.00 |
| Advertisement Consent Applications | | | 100.00 | 105.00 |
| Permission in Principle | | | 100.00 | 105.00 |
| All other Application types | | | 0.00 | 0.00 |

Large Major • 50 + houses or flats;• Site area 2ha and over; • Commercial development 5,000 square metres or over; • As application is categorised. Major development: • Between 10 to 49 houses or flats; • Site area between 0.51 to 2ha; • Commercial development between 1,001 to 4,999 square metres. Minor development: Between 1-9 dwellings; • Site area up to 0.5ha; • Commercial development less than 1000 square metres; • All other minor development. Householder development: Householder development, including extensions, outbuildings and other works within the property boundary. Advertisement Consent Applications: Signs and advertisements for a shop, business or other premises. Permission in Principle: as categorised.

# FEES AND CHARGES 2026-27

**PLANNING FEES**

The provisions for charging planning application fees are set out in section 303 of the Town and Country Planning Act 1990, as substituted by section 199 of the Planning Act 2008. These provisions:

• Allow fees to be charged in relation to any function of a local planning authority and for matters ancillary to those functions

• Allow the Secretary of State to prescribe fees or a means of calculating fees to be set by someone else (such as a local planning authority)

• Allow the Secretary of State to prescribe when a service would be exempt from fees

The fees charged by Dartford Borough Council are set on a national basis. Starting on 1st April 2025 fees will increased every April by the lower of: the relevant increase in the consumer prices index or 10% .

| | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| **BUILDINGS, DWELLINGS AND OPERATIONS**<br>**1. New dwellings OUTLINE** | | | | |
| Per 0.1 hectare up to 0.5 hectares | | | 588.00 | 610.00 |
| Per 0.1 hectare between 0.5 up to 2.5 hectares | | | 635.00 | 659.00 |
| Sites over 2.5 hectares | | | 15,695.00 + 189.00 per 0.1 hectare (Max 205,943.00) | 16,291.00 + 196.00 per 0.1 Hectare (Max 213,769.00) |
| Permission In principle<br>Per 0.1 hectare | | | 512.00 | 531.00 |
| **2 New dwellings OTHERS** | | | | |
| Per dwelling up to 10 | | | 588.00 | 610.00 |
| Per dwelling from 10 to 50 | | | 635.00 | 659.00 |
| Over 50 dwellings | | | 31,385.00 + £189.00 per dwelling over 50 (Max £411,885.00) | 32,578.00 + £196.00 per dwelling over 50 (Max £427,537.00) |
| **3. Buildings (other than dwellings, agricultural buildings, plant or glasshouses etc.) OUTLINE** | | | | |
| Per 0.1 hectare up to 1 hectare | | | 588.00 | 610.00 |
| Per 0.1 hectare from 1.0 to 2.5 hectares | | | 635.00 | 659.00 |
| Over 2.5 hectares | | | 15,695.00 + 189.00 per 0.1 hectare over 2.5 hectare (Max 205,943) | 16,291.00 + 196.00 per 0.1 hectare over 2.5 hectare (Max 213,769) |
| Permission In principle per 0.1 hectare | | | 512.00 | 531.00 |

# FEES AND CHARGES 2026-27

**PLANNING FEES (continued)**

| - | INCOME CODE | VAT CODE | 2025/2026<br>£ | NEW CHARGES 2026/2027<br>£ |
|---|---|---|---|---|
| **BUILDINGS, DWELLINGS AND OPERATIONS (continued)**<br>**4. Buildings (other than dwellings, agricultural buildings, plant or glasshouses etc.) OTHER** | | | | |
| No floor area created (includes shopfronts, fences, flagpoles, walls etc) | | | 298.00 | 309.00 |
| Floor area less than 40 sqm | | | 298.00 | 309.00 |
| Floor area between 40 and 1000 sq m | | | 588.00 per 75sqm | 610.00 per 75sqm |
| Floor area in excess of 1000 sqm up to 3750 sqm | | | 635.00 per 75sqm | 659.00 per 75sqm |
| Floor area in excess of 3750 sqm | | | 31,385.00 + 189.00 per 75sqm over 3750sqm (Max 411,885.00) | 32,578.00 + 196.00 per 75sqm over 3750 sqm (Max 427,537.00) |
| **AGRICULTURAL AND HORTICULTURAL**<br>**5. Agricultural Buildings on agricultural land (other than glasshouses) OUTLINE** | | | | |
| Per 0.1 hectare up to 1 hectare | | | 588.00 | 610.00 |
| Per 0.1 hectare from 1 hectare up to 2.5 hectares | | | 635.00 | 659.00 |
| Over 2.5 hectares | | | 15,695.00 + 189.00 per 0.1 hectare over 2.5 hectare (Max 205.943.00) | 16,291.00 + 196 per 0.1 hectare over 2.5 hectare (Max 213,769.00) |
| Permission In principle<br>Per 0.1 hectare | | | 512.00 per 0.1 hectare | 531.00 per 0.1 hectare |
| **6. Agricultural Buildings on agricultural land (other than glasshouses) OTHER** | | | | |
| Floor area less than 465 sqm | | | 122.00 | 127.00 |
| Floor area between 465 sq m and 540 sqm | | | 588.00 | 610.00 |
| Floor area 540 sq m up to 1000 sqm | | | 588.00 + 588.00 per 75sqm over 540sqm | 610.00 + 610.00 per 75sqm over 540sqm |

# FEES AND CHARGES 2026-27

**PLANNING FEES (continued)**

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| **6. Agricultural Buildings on agricultural land (other than glasshouses) OTHER (continued)** | | | | |
| Floor area 100sqm up to 4215 sqm | | | 5077.00 + 635.00 per 75sqm over 1000sqm | 5270.00 + 659.00 per 75sqm over 1000sqm |
| Floor area over 4215 sqm | | | 31,385.00 + 189.00 per 75sqm over 4215sqm (Max 411,885.00) | 32,578.00 + 196.00 per 75sqm over 4215sqm (Max 427,537.00) |
| **AGRICULTURAL AND HORTICULTURAL (continued)** **7. Glasshouses on agricultural land** | | | | |
| Floor area less than 465sqm | | | 122.00 | 127.00 |
| Floor area 465sqm to 1000sqm | | | 3280.00 | 3405.00 |
| Floor area in excess of 1000sqm | | | 3542.00 | 3677.00 |
| **OPERATIONS** **8. Erection, alteration or replacement of plant and machinery** | | | | |
| Per 0.1 hectare less than 1 hectare | - | | 588.00 | 610.00 |
| Per 0.1 hectare 1 hectare to 5 hectares | | | 635.00 | 659.00 |
| Sites over 5 hectares | | | 31,385.00 + 189.00 per 0.1 hectare (Max 411,885.00) | 32,578.00 + 196.00 per 0.1 hectare (Max 427,537.00) |
| **9. Enlargement, improvement or other alteration of existing dwelling houses where it relates to:** | | | | |
| One dwelling | | | 528.00 | 548.00 |
| Two or more dwellings | | | 1043.00 | 1083.00 |
| **10. Operations within residential curtilage for domestic purposes (including building gates, fences etc)** | | | 262.00 | 272.00 |
| **11. Car parks, roads and access to serve a single undertaking where incidental with existing use** | | | 298.00 | 309.00 |
| **12. Operations connected with exploratory drilling for oil or gas** | | | | |
| Per 0.1 hectare up to 7.5 hectares | | | 698.00 | 725.00 |
| Sites over 7.5 hectares | | | 52,269.00 + 207.00 per 0.1 hectare (Max 411,885.00) | 54,255.00 + 215.00 per 0.1 hectare (Max 427,537.00) |

## FEES AND CHARGES 2026-27

**PLANNING FEES (continued)**

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| **OPERATIONS (continued)** | | | | |
| **13. Operations connected with oil or natural gas** | | | | |
| Per 0.1 hectare up to 15 hectares | | | 353.00 | 366.00 |
| Sites over 15 hectares | | | 52,886.00 + 207.00 per 0.1 hectare (Max 107,090.00) | 54,896.00 + 215.00 per 0.1 hectare (Max 111,159) |
| **14. Mineral operations** | | | | |
| Per 0.1 hectare up to 15 hectares | | | 321.00 | 333.00 |
| Sites over 15 hectares | | | 47,693 .00+ 189.00 per 0.1 hectare (Max 107,090.00) | 49,786.00 + 196 per 0.1 hectare (Max 111,159.00) |
| **15. Operations not within above categories – other per 0.1 hectare** | | | 298.00 (Max 2,578.00) | 309.00 (Max 2,676.00) |
| **USES** | | | | |
| **16. Change of use of a building to one or more dwellings, from a previous use a single dwelling house to use as two or more single dwelling houses** | | | | |
| Per extra dwelling up to 10 dwellings | | | 588.00 | 610.00 |
| Per extra dwelling 10 to 50 dwellings | | | 635.00 | 659.00 |
| Over 50 dwellings | | | 31,385.00 + 189.00 per additional dwelling (Max 411,885.00) | 32,578.00 + 196.00 per additional dwelling (Max 427,537.00) |
| **17. Change of use of a building to one or more dwellings, in all other cases:** | | | | |
| Per dwelling up to 10 dwellings | | | 588.00 | 610.00 |
| Per dwelling 10 to 50 dwellings | | | 635.00 | 659.00 |
| Over 50 dwellings | | | 31,385.00 + 189.00 per additional dwelling (Max 411,885.00) | 32,578.00 + 196.00 per additional dwelling (Max 427,537.00) |

# FEES AND CHARGES 2026-27

**PLANNING FEES (continued)**

| - | INCOME CODE | VAT CODE | 2025/2026<br>£ | NEW CHARGES 2026/2027<br>£ |
|---|---|---|---|---|
| **18. Use for disposal of refuse or waste minerals and open mineral storage** | | | | |
| Per 0.1 hectare up to 15 hectares | | | 321.00 | 333.00 |
| Sites over 15 hectares | | | 47,963.00 + 189.00 per 0.1 hectare (Max 107,090.00) | 49,786.00 + 196.00 per 0.1 hectare (Max 111,159.00) |
| **19. The making of a material change of use of a building or land in all other cases** | | | 588.00 | 610.00 |
| **20. Reserved matters where applicant's earlier reserved matters applications have incurred total fees equivalent to that for a full application for entire scheme** | | | 588.00 | 610.00 |
| **21. Playing fields (ancillary works except new buildings)** | | | | |
| Non profit making clubs etc. | | | 588.00 | 610.00 |
| **22. Variation of Conditions (s73 and s73A)** | | | | |
| **Alterations/extensions to dwellings; or works within/along the boundary of a dwelling** | | | 86.00 | 89.00 |
| **Non-major (other than house-holder)** | | | 586.00 | 608.00 |
| **Major development** | | | 2000.00 | 2076.00 |

# FEES AND CHARGES 2026-27

**PLANNING FEES (continued)**

| - | INCOME CODE | VAT CODE | 2025/2026<br>£ | NEW CHARGES 2026/2027<br>£ |
|---|---|---|---|---|
| **23. Determination for Prior Approval Sch2 to the 2015 GPDO**<br>Larger Home Extensions | | | 240.00 | 249.00 |
| Development permitted under Class A if part 1 (enlargement, improvement, alteration of a dwelling house exceeding the limits in para A, 1 and development permitted under Class AA | | | 240.00 | 249.00 |
| Material change of use under Part 3 Schedule 2 | | | 516.00 | 536.00 |
| Application under Part 3 for material change in use of Buildings and building operations | | | 516.00 | 536.00 |
| Application under Part 3 relating to development Permitted by Class MA (change of use to dwelling) | | | 250.00 per dwelling | 260.00 per dwelling |
| All Other (SC1.1) | | | 240.00 | 249.00 |
| Development by telecommunications Code Systems Operations under Part 16 of Sch2 to the 2015 GPDO (as amended) | | | 588.00 | 610.00 |
| Application under Part 20 (construction of new Dwellings) Per dwelling where under 10 dwellings | | | 425.00 | 441.00 |
| Per dwelling between 10-50 dwellings | | | 459.00 | 476.00 |
| Where over 50 dwellings | | | 22,309.00 + 137.00 per dwelling over 50 (Max 411,885.00) | 23,550.00 + 142.00 per dwelling 50 (max 427,537) |

# FEES AND CHARGES 2026-27

**PLANNING FEES (continued)**

| - | INCOME CODE | VAT CODE | 2025/2026<br>£ | NEW CHARGES 2026/2027<br>£ |
|---|---|---|---|---|
| **24. Confirmation of discharge of a planning condition**<br>Householder development<br><br>All other cases | | | <br><br>86.00<br><br>298.00 | <br><br>89.00<br><br>309.00 |
| **25. Lawful development certificate for existing use or development** | | | The relevant fee as if permission were being applied for | The relevant fee as if permission were being applied for |
| **26. Lawful development relating to non compliance with a condition or limitation** | | | 298.00 | 309.00 |
| **27. Lawful development certificate for proposed use or development** | | | Half the relevant fee as if permission were being applied for | Half the relevant fee as if permission were being applied for |
| **28. Non-material changes to planning permission or permission in principle**<br><br>Householder development<br><br>All other cases | | | <br><br><br>44.00<br><br>298.00 | <br><br><br>46.00<br><br>309.00 |
| **29. Certificates of appropriate alternative development** | | | 298.00 | 309.00 |
| **30. Advertisements displayed on business premises, on the forecourt of business premises or on other land within the curtilage of business premises, wholly with reference to all or any of the following matters:**<br>- the nature of the business or other activity on the premises<br>- the goods sold or the services provided on the premises<br>- the name and qualifications of the person carrying on such a business activity or supplying such goods or services | | | 168.00 | 174.00 |
| **31. Advertisements for the purpose of directing members of the public to, or otherwise drawing attention to the existence of, business premises which are in the same locality as the site on which the advertisement is to be displayed but which are not visible from that site** | | | 168.00 | 174.00 |
| **32. All other advertisements** | | | 588.00 | 610.00 |

# FEES AND CHARGES 2026-27

**REGISTER OF ELECTORS & LISTS** (Statutory Fees)

| | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| Sale of Full/Edited (open) Register – | A2132 9309 | 8 | 20p per side of each page | 20p per side of each page |
| Data Form (Regulation 111(5)(a) RPR 2001) | | | 20.00 plus 1.50 per 1000 entries (or part) (Electronic) | 20.00 plus 1.50 per 1000 entries (or part) (Electronic) |
| Printed Form (Regulation 111(5)(b) RPR 2001) | | | 10.00 plus 5.00 per 1000 entries (or part) plus postage and packaging | 10.00 plus 5.00 per 1000 entries (or part) plus postage and packaging |
| **Sale of Monthly Updates to the Electoral Register** | | | | |
| Data copy | | | 21.50 per update | 21.50 per update |
| Paper copy | | | 15.00 per update plus postage and packaging | 15.00 per update plus postage and packaging |
| **Sale of List of Overseas Electors** | | | | |
| Data Form (Regulation 111(6)(a) RPR 2001) | | | 20.00 plus 1.50 per 100 entries (or part) (Electronic) | 20.00 plus 1.50 per 100 entries (or part) (Electronic) |
| Printed Form (Regulation 111(6)(b) RPR 2001) | | | 10.00 plus 5.00 per 100 entries (or part) plus postage | 10.00 plus 5.00 per 100 entries (or part) plus postage |
| **Marked Registers** | | | | |
| Data Form (Regulation 120 (2) (b) RPR) | | | 10.00 plus 1.00 per 1000 entries (or part) (Electronic) | 10.00 plus 1.00 per 1000 entries (or part) (Electronic) |
| Printed Form (Regulation 120 (2) (a) RPR) | | | 10.00 plus 2.00 per 1000 entries (or part) plus postage | 10.00 plus 2.00 per 1000 entries (or part) plus postage |
| Street Index (non statutory) | | | 27.5 plus postage | 27.5 plus postage |

## FEES AND CHARGES 2026-27

**ENFORCEMENT AND REGULATION**

| - | INCOME CODE | VAT CODE | 2025/2026<br>£ | NEW CHARGES 2026/2027<br>£ |
|---|---|---|---|---|
| **Nuisance Parking/Exposing vehicles for sale/ Repairing vehicles on road** | H0107 9580 | 8 | | |
| Full payment | | | 100.00 | 100.00 |
| **Abandoned vehicles:** | H0107 9580 | 8 | | |
| Full payment | | | 200.00 | 200.00 |
| **Litter enforcement:** | H0107 9580 | 8 | | |
| Full payment | | | 100.00 | 100.00 |
| *Early Payment if paid within 14 days | | | N/A | N/A |
| Dog fouling (within 14 days) | | | 50.00 | 50.00 |
| **Street litter control notices and litter clearing notices:** | H0107 9580 | 8 | | |
| Full payment | | | 110.00 | 110.00 |
| **Unauthorised distribution of literature:** | H0107 9580 | 8 | | |
| Full payment | | | 80.00 | 80.00 |
| **Graffiti/fly-posting:** | H0107 9580 | 8 | | |
| Full payment | | | 100.00 | 100.00 |
| **Failure to produce transfer note:** | H0107 9580 | 8 | | |
| Full payment | | | 300.00 | 300.00 |
| **Failure to furnish documentation (waste carriers licence):** | H0107 9580 | 8 | | |
| Full payment | | | 300.00 | 300.00 |
| **Offences in relation to waste receptacles/ Notice for bins for household waste/ Bins for commercial waste:** | H0107 9580 | 8 | | |
| Full payment | | | 100.00 | 100.00 |

**ENFORCEMENT AND REGULATION (continued)** -

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| **Fixed penalty notices (FPN) for Community Protection Notices (CPNs):** Maximum payment | H0107 9580 | 8 | 100.00 | 100.00 |
| **Fixed penalty notices (FPN) for Public Spaces Protection Orders (PSPOs):** Maximum payment | H0107 9580 | 8 | 100.00 | 100.00 |
| **Fixed penalty notices (FPN) for Fly Tipping** Unauthorised depositing of waste' s.33 Environmental Protection Act 1990: Full payment | H0107 9580 | 8 | 500.00 | 500.00 |
| **Fixed penalty notices (FPN) for no trade waste permit / licence in place** | H0107 9580 | 8 | 300.00 | 300.00 |
| **Waste Duty of Care – Section 34 Environmental Protection Act 1990:** Full payment | H0107 9580 | 8 | 500.00 | 500.00 |
| Operating a business without a Trade Waste Agreement | H0140 9580 | 8 | 300.00 | 300.00 |

## FEES AND CHARGES 2026-27

### ENVIRONMENTAL CLEANSING AND REFUSE COLLECTION

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| **DOMESTIC SERVICES** | | | | |
| **Special Domestic Refuse Collections** | | | | |
| First quarter hour | H5040 9451 | 8 | 38.00 | 39.50 |
| Each additional quarter hour | H5040 9451 | 8 | 17.00 | 17.50 |
| **Garden Waste Collection** | | | | |
| Annual fee | H5048 9451 | 8 | 51.00 | 53.00 |
| 240 litre Garden Waste bin (each) | H5048 9337 | 2 | 54.00 | 56.00 |
| **WHEELED BIN SALES** | | | | |
| 140 litre bin (each) | H5040 9337 | 2 | 44.00 | 45.50 |
| 180 litre bin (each) | H5040 9337 | 2 | 55.00 | 57.00 |
| 360 litre bin (each) | H5040 9337 | 2 | 90.00 | 93.00 |
| 660 litre bin (each) | H5040 9337 | 2 | 545.00 | 565.00 |
| 1100 litre bin (each) | H5040 9337 | 2 | 650.00 | 675.00 |

## FEES AND CHARGES 2026-27

**ENVIRONMENTAL HEALTH LICENSING AND REGISTRATION**
**PEST CONTROL SERVICE**

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| **Rodent control – domestic:** | H1340 9492 | 2 | | |
| Rats | | | Free | Free |
| Mice - discretionary price for those in receipt of Housing Benefit and Council Tax Reduction (also known as Council Tax Support) and Universal Credit. | | | 51.00 | 53.00 |
| Mice (full price fee) | | | 83.00 | 86.00 |
| *Wasp nests – domestic | | | 75.00 | 78.00 |
| *Additional charge for second nest or infestation | | | 40.00 | 41.50 |
| **Dog warden service** | H1320 9493 | 8 | | |
| Dogs reclaimed by owner within 3 days not tagged by DBC | | | 141.00 | 146.00 |
| Charge for additional days | | | 26.00 per day | 27.00 per day |
| Reclaimed by owner within 3 days, tagging carried out by DBC, or where prior notification received that dog has been lost. | | | 128.00 | 133.00 |
| Charge for additional days | | | 26.00 | 27.00 |
| Reclaimed by owner, within 3 days, already tagged | | | 77.00 | 80.00 |
| Charge for additional days | | | 26.00 | 27.00 |
| Micro-chipping of dog | | | 38.00 | 39.50 |

# FEES AND CHARGES 2026-27

## ENVIRONMENTAL HEALTH LICENSING AND REGISTRATION

| - | INCOME CODE | VAT CODE | 2025/2026<br>£ | NEW CHARGES 2026/2027<br>£ |
|---|---|---|---|---|
| **Noise from premises (domestic):** | H1380 9580 | 8 | | |
| Discounted payment (within 10 days) | | | 75.00 | 75.00 |
| Full payment | | | 100.00 | 100.00 |
| **Noise from premises (other):** | H1380 9580 | 8 | | |
| Discounted payment (within 10 days) | | | N/A | N/A |
| Full payment | | | 500.00 | 500.00 |
| **ANTISOCIAL BEHAVIOUR CRIME AND POLICING ACT 2014** | H1380 9580 | 8 | | |
| Failure to comply with Community Protection Notice: | | | 60.00 | 60.00 |
| Discounted payment (within 10 days) | | | 100.00 | 100.00 |
| Full Payment | | | | |
| **DOG FOULING OF LAND ACT 1996** | H1380 9580 | 8 | | |
| Dog Fouling Fixed Penalty Notice | | | 50.00 | 50.00 |
| **The Environmental Act 2021 (EA 2021) amended Part 3 of the Clean Air Act 1993 (CAA)** | H1380 9580 | 8 | | |
| Failure to comply with Improvement Notice | | | | |
| First Offence | | | 175.00 | 175.00 |
| Second Offence | | | 225.00 | 225.00 |
| Third Offence | | | 300.00 | 300.00 |

## FEES AND CHARGES 2026-27

### ENVIRONMENTAL HEALTH LICENSING AND REGISTRATION

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| **New Skin Piercing Structure** | H1390 9451 | 8 | | |
| **Piercing with a Hygienic Instrument** | | | | |
| Premises fee | | | | 150.00 |
| Practitioner fee | | | | 50.00 |
| **Medium Risk Procedure e.g. Electrolysis** | | | | |
| Premises fee | | | | 225.00 |
| Practitioner fee | | | | 150.00 |
| **High Risk Procedure e.g. Tattooing** | | | | |
| Premises fee | | | | 225.00 |
| Practitioner fee | | | | 200.00 |
| **Administrative fee** | H1390 9451 | 8 | | |
| Amendments e.g. Change of Business Name | | | | Change of Business Name £25.00 |
| Amendments e.g. Change of Name | | | | Change of Name by Deed Poll or Marriage £10.00 |
| Minor Amendments (Typing Errors) | | | | Free |

# FEES AND CHARGES 2026-27

## ENVIRONMENTAL HEALTH LICENSING AND REGISTRATION

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| Unsaleable Food Certificates and Voluntary Surrender Certificates | H1390 9451 | 2 | 190.00 + VAT minimum charge for max of 2 hrs. Thereafter additional £68.00 per hour or part thereof | 197.00 + VAT minimum charge for max of 2 hrs. Thereafter additional £70.00 per hour or part thereof |
| Imported Products of Animal Origin and Products Not of Animal Origin | H1390 9451 | 8 | N/A | £130.00 for the first 2 hours. Thereafter additional £65.00 per hour or part thereof. |
| The legislation gives the local authority discretion to charge for additional costs incurred, for example where the storage of seized food is for a prolonged period | H1390 9451 | 8 | N/A | Discretionery |
| Export Health Certificates (where a consignment is inspected and certified as safe) | | 2 | 95.00 + VAT minimum for the first 2 hours and then an additional £47.00 per hour or part thereof | 98.00 + VAT minimum for the first 2 hours and then an additional £49.00 per hour or part thereof |
| Export Health Certificates (where a consignment is inspected and certified as safe) - Expedited within 3 working days | H1390 9451 | 2 | 160.00 + VAT minimum charge for max of 2 hrs. Thereafter additional £47.00 per hour or part thereof | 165.00 + VAT minimum charge for max of 2 hrs. Thereafter additional £49.00 per hour or part thereof |
| Food Premises Endorsement for Export | H1390 9451 | 4 | 47.00 | 49.00 |
| Food Premises Endorsement for Export Certificates - Expedited within 3 working days | H1390 9451 | 4 | 95.00 | 98.00 |
| Food Hygiene Rating Scheme Re-scoring Inspection | H1390 9553 | 8 | 205.00 | 212.00 |
| Food Hygiene Advice to Businesses (ACCESS) | H1390 9553 | | 105.00 minimum for the first 2 hours and then an additional 53.00 per hour or part thereof | 109.00 minimum for the first 2 hours and then an additional 55.00 per hour or part thereof |

## FEES AND CHARGES 2026-27

### ENVIRONMENTAL HEALTH LICENSING AND REGISTRATION

| | INCOME CODE | VAT CODE | 2025-2026 £ | NEW CHARGES 2026-2027 £ |
|---|---|---|---|---|
| Primary Authority Advice | H1390 9553 | 4 | 75.00 per hour | 78.00 per hour |
| Safer Food Better Business (SFBB) Caterers pack | H1390 9539 | 2 | 12.00 plus p&p 2.00 | 12.50 plus p&p 2.00 |
| Safer Food Better Business (SFBB) Retailers pack | H1390 9539 | 2 | 9.00 plus p&p 2.00 | 9.50 plus p&p 2.00 |
| Safer Food Better Business (SFBB) additional diary sheets | H1390 9539 | 2 | 10.00 plus p&p 2.00 | 10.50 plus p&p 2.00 |

## FEES AND CHARGES 2026-27

### ENVIRONMENTAL HEALTH LICENSING AND REGISTRATION

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| **Selling of Animals Licence** | H1380 9451 | 8 | | |
| Initial Fee | | | 504.00 + recharge of veterinary fee where incurred | 522.00 + recharge of veterinary fee where incurred |
| Renewal Fee | | | 450.00 + veterinary fee where incurred | 466.00 + veterinary fee where incurred |
| **Breeding of Dogs Licence** | H1380 9451 | 8 | | |
| Initial Fee | | | 483.00 + recharge of veterinary fee where incurred | 500.00 + recharge of veterinary fee where incurred |
| Renewal Fee | | | 450.00 + veterinary fee where incurred | 466.00 + veterinary fee where incurred |
| **Animal Boarding Activity Licence** | H1380 9451 | 8 | | |
| Initial Fee | | | 504.00 + recharge of veterinary fee where incurred | 522.00 + recharge of veterinary fee where incurred |
| Renewal Fee | | | 450.00 + veterinary fee where incurred | 466.00 + veterinary fee where incurred |
| **Home Boarding Activity Licence** | H1380 9451 | 8 | | |
| Initial Fee | | | 465.00 + veterinary fee where incurred | 481.00 + veterinary fee where incurred |
| Renewal Fee | | | 412.00 + veterinary fee where incurred | 426.00 + veterinary fee where incurred |
| **Dog Day Care Licence** | H1380 9451 | 8 | | |
| Initial Fee | | | 465.00 + veterinary fee where incurred | 481.00 + veterinary fee where incurred |
| Renewal Fee | | | 412.00 + veterinary fee where incurred | 426.00 + veterinary fee where incurred |
| **Performing Animal Licence** | H1380 9451 | 8 | | |
| Registration Fee | | | 465.00 + vets fees where incurred | 481.00 + vets fees where incurred |
| Renewal Fee | | | 412.00 + vets fees where incurred | 426.00 + vets fees where incurred |
| **Hiring of Horses License** | H1380 9451 | | | |
| Any number of Horses | | | 581.00 + vets fees where incurred | 601.00 + vets fees where incurred |
| Renewal Fee | | | 529.00 + vets fees where incurred | 548.00 + vets fees where incurred |

# FEES AND CHARGES 2026-27

## ENVIRONMENTAL HEALTH LICENSING AND REGISTRATION

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| **Dangerous Wild Animals Act** | | | | |
| Initial Fee | H1380 9451 | 8 | 504.00 + vets fees where incurred + VAT | 522.00 + vets fees where incurred + VAT |
| Renewal Fee | H1380 9451 | 2 | 450.00 + vets fees where incurred + VAT | 466.00 + vets fees where incurred + VAT |
| **Dog Boarding Franchise** | | | | |
| Initial Fee | H1380 9451 | 2 | 531.00 + £176 per registered franchisee + veterinary fee where incurred | 555.00 + £182 per registered franchisee + veterinary fee where incurred |
| Renewal Fee | H1380 9451 | 2 | 412.00 + £176 per registered franchisee + veterinary fee where incurred | 426.00 + £182 per registered franchisee + veterinary fee where incurred |
| **Animal Licensing** | | | | |
| Request for re-inspection/Rescoring visit | H1380 9451 | 2 | 186.00 + vets fees where incurred + VAT | 192.00 + vets fees where incurred + VAT |

## FEES AND CHARGES 2026-27

### ENVIRONMENTAL HEALTH LICENSING AND REGISTRATION

| - | INCOME CODE | VAT CODE | 2025/2026<br>£ | NEW CHARGES 2026/2027<br>£ |
|---|---|---|---|---|
| **Noise and Statutory Nuisance Act 1993 :**<br>Application for consent regarding operation of loudspeaker in street | H1380 9451 | 8 | 152.00 | 157.00 |
| **Environmental Protection Act 1990 :**<br>Audible Intruder Alarms | H1380 9495 | 2 | Officer hourly rate (plus on-costs and VAT) from service of notice to completion of task + contractors fees | Officer hourly rate (plus on-costs and VAT) from service of notice to completion of task + contractors fees |
| **Sunday Trading Act 1994 :**<br>Application for consent:- Loading Provisions | | | | |
| ***Copy of Food Premises Register:**<br>Whole<br>Per page | H1390 9451 | 2 | 300.00<br>18.00 | 310.00<br>19.00 |
| **Environmental Enquiry :**<br>For enquiries up to 2 hours<br>For enquiries 2 hours and above: | H1380 9451 | 2 | 132.00 plus VAT and standard photocopying charge<br>Hourly rate of 87.00 plus VAT and standard photocopying charge | 137.00 plus VAT and standard photocopying charge<br>Hourly rate of 90.00 plus VAT and standard photocopying charge |

## FEES AND CHARGES 2026-27

**ENVIRONMENTAL HEALTH LICENSING AND REGISTRATION (continued)**

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| **PRESCRIBED PROCESSES** | H1380 9491 | 8 | | |
| *Application Fees ** | | | | |
| Standard Process | | | Set by Government | Set by Government |
| Service Stations | | | Set by Government | Set by Government |
| Waste Oil Burners (WOB) (<0.4MW) | | | Set by Government | Set by Government |
| Mobile Screening & Crushing Plant | | | Set by Government | Set by Government |
| For 3rd – 7th Applications | | | Set by Government | Set by Government |
| For 8th & Subsequent Applications | | | Set by Government | Set by Government |
| **Annual Subsistence Fees *** | H1380 9491 | 8 | | |
| Standard Process | | | Set by Government | Set by Government |
| Standard Process paid quarterly | | | Set by Government | Set by Government |
| Service Station | | | Set by Government | Set by Government |
| WOB (<0.4MW) | | | Set by Government | Set by Government |
| Odorising Natural Gas | | | Set by Government | Set by Government |
| Mobile Screening & Crushing Plant | | | Set by Government | Set by Government |
| For 3rd – 7th Authorisations | | | Set by Government | Set by Government |
| For 8th & subsequent Authorisations | | | Set by Government | Set by Government |
| **Substantial Changes under Sections 10 & 11 *** | H1380 9491 | 8 | | |
| Standard Process | | | Set by Government | Set by Government |
| Service Station | | | Set by Government | Set by Government |
| WOB (<0.4MW) | | | Set by Government | Set by Government |
| To implement an upgrading plan | | | Set by Government | Set by Government |
| *** Statutory Fees set by DEFRA** | H1380 9491 | 8 | | |
| Smoking in a smokefree place | | | Set by Government | Set by Government |
| Failing to display required ‘No Smoking’ signs | | | Set by Government | Set by Government |
| Failing to prevent smoking in a smokefree place | | | Set by Government | Set by Government |

# FEES AND CHARGES 2026-27

## HOUSING SERVICES

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| **LICENSING OF HOUSES IN MULTIPLE OCCUPATION:** | B7070 9496 | 8 | | |
| Standard fee* | | | 905.00 per house | 905.00 per house |
| Re-licensing fee* | | | 695.00 per house | 695.00 per house |
| Request for a Variation fee of a HMO Licence | | | | 75.00 |
| **HOUSING ACT 2004 :** | | | | |
| Enforcement Notice fee<br>Recharge of inspection and enforcement costs in cases of non-compliance | B7070 9523 | 2 | 490.00 per notice( plus VAT) | 490.00 per notice( plus VAT) |
| Housing fitness: Entry clearance (Immigration) inspections | B7070 9545 | 8 | 165.00 | 165.00 |

*The licensing fees are set to recover administrative and inspection costs. Refunds/partial refunds during the licensing process (ie before the licence is issued) will only be given in exceptional circumstances and at the discretion of the Head of Housing , as the fees are calculated to cover our costs, which may have already been incurred. We will not issue any refund if we refuse your application, you have had a Prohibition Notice served on the property or we revoke (take away) your licence. Our fees are not connected to the length of a licence; if you cancel your licence before it expires or there is a change in ownership, we cannot give you a refund for any unused time.

## FEES AND CHARGES 2026-27

**HOUSING SERVICES (continued)**

**MOBILE HOMES ACT 2013: Caravan Site Licence Application Fee/ Annual Caravan site licence fee/ Site rules fee**

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| **Costs of New Licence** | B7070 9545 | 8 | | |
| 0 to 5 Pitches | | | 0.00 | 0.00 |
| 6 to 25 Pitches | | | 590.00 | 590.00 |
| 26 to 99 Pitches | | | 755.00 | 755.00 |
| 100 to 199 Pitches | | | 990.00 | 990.00 |
| 200+ Pitches<br>- | | | 1210.00 | 1210.00 |
| **Annual Fees** | B7070 9451 | 8 | | |
| 0 to 5 Pitches | | | 0.00 | 0.00 |
| 6 to 25 Pitches | | | 220.00 | 220.00 |
| 26 to 99 Pitches | | | 385.00 | 385.00 |
| 100 to 199 Pitches | | | 610.00 | 610.00 |
| 200+ Pitches | | | 835.00 | 835.00 |
| **Amendment / Transfer (No Visit)**<br>6 pitches and above | B7070 9451 | 8 | 180.00 | 180.00 |
| **Amendments / Transfer (With Visit)**<br>6 pitches and above | B7070 9451 | 8 | 295.00 | 295.00 |
| **Cost of Deposit of Site Rules**<br>6 pitches and above | | | 70.00 | 70.00 |
| The Mobile Homes (Requirement for Manager of Site to be Fit and Proper Person) (England) Regulations 2020 | | | 270.00 | 270.00 |
| **Enforcement** | | | | |
| Service of Compliance Notice | B7070 9451 | 2 | 490.00 per notice plus VAT | 490.00 per notice plus VAT |
| Fixed penalty notices (FPN) for Community K15039941 8 Protection Notices (CPNs): | K1503 9941 | 8 | 100.00 | 100.00 |

# FEES AND CHARGES 2026-27

**LAND CHARGES STATEMENT OF ESTIMATES 2026/27**

Charges for property searches are based on a cost recovery model and takes account of the total estimated spend on the service. The estimated number of requests for searches is as follows:

| **Search Type** | **Estimated Requests** |
|---|---|
| LLC1 Search | 1150 |
| CON29 Search | 1125 |

**LAND CHARGES**
**Postal Searches (Official Search)**

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| **Electronic (Official Search )** | | | | |
| Electronic LLC1 | A4152 9451 | 8 | 65.00 | 70.00 |
| Electronic Residential Con29R | A4152 9451 | 2 | 115.00 | 115.00 |
| Electronic Commercial Con29R | A4152 9451 | 2 | 155.00 | 155.00 |
| **Additional Items (Official Search)** | | | | |
| Additional Questions | A4152 9451 | 2 | 20.00 | 20.00 |
| Optional Enquiries (Con29O) | A4152 9451 | 2 | 20.00 | 20.00 |
| Extra Land Parcel | A4152 9451 | 2 | 20.00 | 20.00 |
| **Additional Items (Personal Search)** | | | | |
| Individual Con29R Refined Data Search | A4152 9451 | 2 | 7.00 | 7.00 |
| Electronic Compiled Register Only Search | A4152 9451 | 8 | 5.50 | 5.50 |
| **Street Naming and Numbering –** | | | | |
| Naming a new Street | A4155 9541 | 8 | 285.00 | 295.00 |
| **Addressing New Properties** | | | | |
| 1 to 5 Plots | A4155 9541 | 8 | 58.00 | 60.00 |
| 6 to 25 Plots | A4155 9541 | 8 | 47.00 | 49.00 |
| 26 to 75 Plots | A4155 9541 | 8 | 42.00 | 43.00 |
| 76 Plus Plots | A4155 9541 | 8 | 37.00 | 38.00 |
| Adding an Alias to a property | A4155 9541 | 8 | 11.50 | 12.00 |
| Copies of Plot List | A4155 9541 | 8 | 11.50 | 12.00 |
| Full address amendment | A4155 9541 | 8 | 58.00 | 60.00 |
| Register unregistered address | A4155 9541 | 8 | 58.00 | 60.00 |
| Re-numbering of properties after the initial statutory naming and numbering. (per property) | A4155 9541 | 8 | 58.00 | 60.00 |
| Renaming of an Existing Road | A4155 9541 | 8 | 1130.00 | 1170.00 |

# FEES AND CHARGES 2026-27

## LEGAL SERVICES

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| Town and Country Planning Act 1990 Section 106 Agreements | A4051 9431 | 8 | 1945.00 standard charge or 435.00 per hour for more complex agreements | 2010.00 standard charge or 450.00 per hour for more complex agreements |
| Unilateral Undertakings | A4051 9431 | 8 | 755.00 (for review consisting of no or minor amendments) 1945.00 (for review consisting of major amendments) standard charge | 780.00 (for review consisting of no or minor amendments) 2010.00 (for review consisting of major amendments) standard charge |
| Deed of Variation | A4051 9431 | 8 | 757.00 | 785.00 |
| Licence to Assign or Sublet | A4051 9432 | 2 | 368.00 standard charge* | 380.00 standard charge* |
| Sale of freehold – Downs Estate | A4051 9433 | 8 | 476.00 | 490.00 |
| Sale of small parcels of Council owned land | A4051 9433 | 2 | 490.00 | 505.00 |
| Lease extension - residential flat | A4051 95A7 | 8 | 525.00 standard charge* | 540.00 standard charge* |
| Licence for Alterations to Leased Premises | A4051 95A8 | 8 | 260.00 standard charge* | 270.00 standard charge* |
| Access Licence | A4051 9434 | 4 | 200.00 | 207.00 |
| Deed of Grant of Easement | A4051 9436 | 4 | 471.00 | 485.00 |
| Questionnaire Fee / Leasehold Information Pack | A4051 95A9 | 2 | 162.00 | 165.00 |
| Registration of Notice (Residential) | A4051 95B2 | 2 | 60.00 | 65.00 |

**LEGAL SERVICES**

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| Deed of Release of Covenants | A4051 95B3 | 2 | 438.00 standard charge* | 455.00 standard charge* |
| Administration Fee-Contract Deposits | A4051 95B4 | 8 | 102.50 minimum (or 10% of bond) | 105.00 minimum (or 10% of bond) |
| Administration Fee – Staircasing Payment (i.e. Partial Redemption) under the Council's Legal Charge for Discounted Sale Units *** | A4051 95A8 | 2 | 105.00 | 110.00 |
| Administration Fee – Full Redemption (not on sale) under the Council's Legal Charge for Discounted Sale Units *** | A4051 95A8 | 2 | 200.00 | 210.00 |
| Registration of Notice (Commercial) | A4051 95A8 | 2 | 115.00 | 120.00 |

* Subject to enhancement for more complicated and detailed issues.
** 50% uplift for complicated transactions
*** For properties sold before November 2016. Those properties sold after that date are managed by Street UK Homes Limited.

# FEES AND CHARGES 2026-27

**LICENSING**
**GAMBLING ACT 2005**
**Premises Licence Fee (prescribed by Government)**

| - | INCOME CODE | VAT CODE | 2025/2026<br>£ | NEW CHARGES 2026/2027<br>£ |
|---|---|---|---|---|
| **New Small Casino** – | H0105<br>9496 | 8 | | |
| New Application | | | 8,000.00 | 8,000.00 |
| Annual Fee | | | 4,870.00 | 4,870.00 |
| Application to vary | | | 3,430.00 | 3,430.00 |
| Application to transfer | | | 1,800.00 | 1,800.00 |
| Application for reinstatement | | | 1,800.00 | 1,800.00 |
| Application for Provisional Statement | | | 8,000.00 | 8,000.00 |
| Licence Application (provisional Statement holders) | | | 3,000.00 | 3,000.00 |
| Copy Licence | | | 25.00 | 25.00 |
| Notification of Change | | | 50.00 | 50.00 |
| **New Large Casino** – | H0105<br>9496 | 8 | | |
| New Application | | | 9,960.00 | 9,960.00 |
| Annual Fee | | | 9,960.00 | 9,960.00 |
| Application to vary | | | 4,520.00 | 4,520.00 |
| Application to transfer | | | 2,150.00 | 2,150.00 |
| Application for reinstatement | | | 2,150.00 | 2,150.00 |
| Application for Provisional Statement | | | 9,960.00 | 9,960.00 |
| Licence Application (provisional Statement holders) | | | 4,985.00 | 4,985.00 |
| Copy Licence | | | 25.00 | 25.00 |
| Notification of Change | | | 50.00 | 50.00 |
| **Regional Casino** – | H0105<br>9496 | 8 | | |
| New Application | | | 15,000.00 | 15,000.00 |
| Annual Fee | | | 15,000.00 | 15,000.00 |
| Application to vary | | | 7,220.00 | 7,220.00 |
| Application to transfer | | | 5,450.00 | 5,450.00 |
| Application for reinstatement | | | 5,450.00 | 5,450.00 |
| Application for Provisional Statement | | | 15,000.00 | 15,000.00 |
| Licence Application (provisional Statement holders) | | | 7,755.00 | 7,755.00 |
| Copy Licence | | | 25.00 | 25.00 |
| Notification of Change | | | 50.00 | 50.00 |
| **Bingo Club** – | H0105<br>9496 | 8 | | |
| Transitional Fast-track Application | | | N/A | N/A |
| Transitional Non Fast-track Application | | | N/A | N/A |
| New Application | | | 2,925.00 | 3,030.00 |
| Annual Fee | | | 900.00 | 900.00 |
| Application to vary | | | 1,750.00 | 1,750.00 |
| Application to transfer | | | 1,100.00 | 1,100.00 |
| Application for reinstatement | | | 1,100.00 | 1,100.00 |
| Application for Provisional Statement | | | 2,925.00 | 2,925.00 |
| Licence Application (provisional Statement holders) | | | 1,200.00 | 1,200.00 |
| Copy Licence | | | 25.00 | 25.00 |
| Notification of Change | | | 50.00 | 50.00 |

## FEES AND CHARGES 2026-27

**LICENSING (continued)**
**GAMBLING ACT 2005**
**Premises Licence Fee (prescribed by Government)**

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| **Betting Premises (excluding Tracks)** – | H0105 9496 | 8 | | |
| Transitional Fast-track Application | | | N/A | N/A |
| Transitional Non Fast-track Application | | | N/A | N/A |
| New Application | | | 2,915.00 | 3,000.00 |
| Annual Fee | | | 570.00 | 590.00 |
| Application to vary | | | 1,500.00 | 1,500.00 |
| Application to transfer | | | 1,100.00 | 1,140.00 |
| Application for reinstatement | | | 1,100.00 | 1,140.00 |
| Application for Provisional Statement | | | 2,915.00 | 3,000.00 |
| Licence Application (Provisional Statement holders) | | | 1,200.00 | 1,200.00 |
| Copy Licence | | | 25.00 | 25.00 |
| Notification of Change | | | 50.00 | 50.00 |
| **Tracks** – | H0105 9496 | 8 | | |
| Transitional Fast-track Application | | | N/A | N/A |
| Transitional Non Fast-track Application | | | N/A | N/A |
| New Application | | | 2,500.00 | 2,500.00 |
| Annual Fee | | | 875.00 | 910.00 |
| Application to vary | | | 1,250.00 | 1,250.00 |
| Application to transfer | | | 950.00 | 950.00 |
| Application for reinstatement | | | 950.00 | 950.00 |
| Application for Provisional Statement | | | 2,500.00 | 2,500.00 |
| Licence Application (Provisional Statement holders) | | | 950.00 | 950.00 |
| Copy Licence | | | 25.00 | 25.00 |
| Notification of Change | | | 50.00 | 50.00 |
| **Family Entertainment Centres** – | H0105 9496 | 8 | | |
| Transitional Fast-track Application | | | N/A | N/A |
| Transitional Non Fast-track Application | | | N/A | N/A |
| New Application | | | 2,000.00 | 2,000.00 |
| Annual Fee | | | 750.00 | 750.00 |
| Application to vary | | | 750.00 | 780.00 |
| Application to transfer | | | 950.00 | 950.00 |
| Application for reinstatement | | | 950.00 | 950.00 |
| Application for Provisional Statement | | | 2,000.00 | 2,000.00 |
| Licence Application (Provisional Statement holders) | | | 950.00 | 950.00 |
| Copy Licence | | | 25.00 | 25.00 |
| Notification of Change | | | 50.00 | 50.00 |

## FEES AND CHARGES 2026-27

**LICENSING (continued)**
**GAMBLING ACT 2005**
**Premises Licence Fee (prescribed by Government)**

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| **Adult Gaming Centre** – | H0105 9496 | 8.00 | | |
| Transitional Fast-track Application | | | N/A | N/A |
| Transitional Non Fast-track Application | | | N/A | N/A |
| New Application | | | 2,000.00 | 2,000.00 |
| Annual Fee | | | 900.00 | 935.00 |
| Application to vary | | | 1000.00 | 1,000.00 |
| Application to transfer | | | 1,115.00 | 1,155.00 |
| Application for reinstatement | | | 1,115.00 | 1,155.00 |
| Application for Provisional Statement | | | 2,000.00 | 2,000.00 |
| Licence Application (provisional Statement holders) | | | 1,200.00 | 1,200.00 |
| Copy Licence | | | 25.00 | 25.00 |
| Notification of Change | | | 50.00 | 50.00 |
| **FEC Gaming Machine** – | H0105 9496 | 8.00 | | |
| Application fee | | | 300.00 | 300.00 |
| Renewal fee | | | 300.00 | 300.00 |
| Transitional Application Fee | | | 100.00 | 100.00 |
| **Prize Gaming** – | H0105 9496 | 8.00 | | |
| Application fee | | | 300.00 | 300.00 |
| Renewal fee | | | 300.00 | 300.00 |
| Transitional Application Fee | | | 100.00 | 100.00 |
| **Miscellaneous Fees** | H0105 9496 | 8.00 | | |
| **FEC Permits –** | | | | |
| Change of Name | | | 25.00 | 25.00 |
| Copy of Permit | | | 15.00 | 15.00 |
| Variation | | | N/A | N/A |
| Transfer | | | N/A | N/A |
| **Prize Gaming permits** – | H0105 9496 | 8.00 | | |
| Change of Name | | | 25.00 | 25.00 |
| Copy of Permit | | | 15.00 | 15.00 |
| Variation | | | N/A | N/A |
| Transfer | | | N/A | N/A |
| **Small Society Lotteries –** | H0105 9496 | 8.00 | | |
| Application/Registration | | | 40.00 | 40.00 |
| Annual Fee | | | 20.00 | 20.00 |
| **Club Gaming/Gaming Machine Permit –** | H0105 9496 | 8.00 | | |
| Application fee | | | 200.00 | 200.00 |
| Application fee – with Club Premises Cert. | | | 100.00 | 100.00 |
| Annual fee | | | 50.00 | 50.00 |
| Variation | | | 100.00 | 100.00 |
| Copy of Permit | | | 15.00 | 15.00 |
| **Alcohol Licensed Premises** | H0105 9496 | 8.00 | | |
| **Gaming Machine Permit –** | | | | |
| Notification of up to 2 machines | | | 50.00 | 50.00 |
| Application for Permit | | | 150.00 | 150.00 |
| Application Existing Operator | | | 100.00 | 100.00 |
| Variation | | | 100.00 | 100.00 |
| Annual fee | | | 50.00 | 50.00 |
| Transfer | | | 25.00 | 25.00 |
| Change of Name | | | 25.00 | 25.00 |
| Copy of Permit | | | 15.00 | 15.00 |

**LICENSING (continued)**
**LICENSING ACT 2003**
**(premises/club premises/personal licenses.**
**Prescribed by Government)**
**Applications for : Premises Licences, Club Premises Certificates, Variations (not changes of name/ address/designated premises supervisor):**

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| Non-Domestic Rateable band :<br>(see table below for bands)<br>A<br>B<br>C<br>D<br>E<br>Note : For Band D and E see fee note below | H0105 9496 | 8.00 | <br><br>100.00<br>190.00<br>315.00<br>450.00<br>635.00 | <br><br>100.00<br>190.00<br>315.00<br>450.00<br>635.00 |
| **Annual Fee** (for those holding premises licences and club premises certificates):<br>Non-Domestic Rateable band :<br>A<br>B<br>C<br>D<br>E | H0105 9496 | 8.00 | <br><br><br>70.00<br>180.00<br>295.00<br>320.00<br>350.00 | <br><br><br>70.00<br>180.00<br>295.00<br>320.00<br>350.00 |
| **Premises in band D and E exclusively or primarily in the business of selling alcohol** (mainly large town and city centre pubs)<br>**Application fee** :<br>D<br>E<br>**Annual Charge** :<br>D<br>E | H0105 9496 | 8.00 | <br><br><br><br>900.00<br>1,905.00<br><br>640.00<br>1,050.00 | <br><br><br><br>900.00<br>1905.00<br><br>640.00<br>1050.00 |

**2026/27 Non-Domestic Rateable Value of Premises (for Licensing Act 2003 applications and annual fees)**:

| Band | A | B | C | D | E |
|---|---|---|---|---|---|
| Non-Domestic Rateable Value | £0 - £4,300 | £4,301 - £33,000 | £33,001 - £87,000 | £873001 - £125,000 | £125,001 and over |

To find out how much your non-domestic rateable value of your premises is please enter your postcode into the Valuation Office's website, www.voa.gov.uk.

For premises under construction, that have not been allocated a non-domestic rateable value but will be given such a value as soon as a completion certificate is given, it is proposed to allocate such premises to band C. Subsequent annual fees will relate to the non-domestic rateable value given to the property.

# FEES AND CHARGES 2026-27

**LICENSING (continued)**
**LICENSING ACT 2003 (continued)**

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| Personal Licence Application | H0105 9496 | 8 | 37.00 | 37.00 |
| Minor Variation to Premises Licence | H0105 9496 | 8 | 89.00 | 89.00 |
| Supply of copies of information contained in register | H0105 9496 | 8 | Variable dependent on request | Variable dependent on request |
| Application for copy of licence or summary on theft, loss etc of premises licence or summary | H0105 9496 | 8 | 10.50 | 10.50 |
| Application for copy of certificate or summary on theft, loss etc of certificate or summary | H0105 9496 | 8 | 10.50 | 10.50 |
| Notification of change of name or address (holder of premises licence) | H0105 9496 | 8 | 10.50 | 10.50 |
| Application to vary to specify individual as premises supervisor | H0105 9496 | 8 | 23.00 | 23.00 |
| Disapply the mandatory alcohol condition in a community premises | H0105 9496 | 8 | 23.00 | 23.00 |
| Interim Authority Notice | H0105 9496 | 8 | 23.00 | 23.00 |
| Application to transfer premises licence | H0105 9496 | 8 | 23.00 | 23.00 |
| Application for making a provisional statement | H0105 9496 | 8 | 315.00 | 315.00 |
| Notification of change of name or alteration of club rules | H0105 9496 | 8 | 10.50 | 10.50 |
| Change of relevant registered address of club | H0105 9496 | 8 | 10.00 | 10.00 |
| Temporary Event Notices | H0105 9496 | 8 | 21.00 | 21.00 |
| Application for copy of notice on theft, loss etc of temporary event notice | H0105 9496 | 8 | 10.50 | 10.50 |
| Application for copy of licence on theft, loss etc of personal licence | H0105 9496 | 8 | 10.50 | 10.50 |
| Notification of change of name or address (personal licence) | H0105 9496 | 8 | 10.50 | 10.50 |
| Notice of interest in any premises | H0105 9496 | 8 | 21.00 | 21.00 |

## FEES AND CHARGES 2026-27

**LICENSING (continued)**
**LICENSING ACT 2003 (continued)**
Exceptionally large events of a temporary nature that require premises licences are to be charged as follows:

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| Number of people : | H0105 9496 | 8 | | |
| 5,000 – 9,999 | | | 1,000.00 | 1,000.00 |
| 10,000 – 14,999 | | | 2,000.00 | 2,000.00 |
| 15,000 – 19,999 | | | 4,000.00 | 4,000.00 |
| 20,000 – 29,999 | | | 8,000.00 | 8,000.00 |
| 30,000 – 39,999 | | | 16,000.00 | 16,000.00 |
| 40,000 – 49,999 | | | 24,000.00 | 24,000.00 |
| 50,000 – 59,999 | | | 32,000.00 | 32,000.00 |
| 60,000 – 69,999 | | | 40,000.00 | 40,000.00 |
| 70,000 – 79,999 | | | 48,000.00 | 48,000.00 |
| 80,000 – 89,999 | | | 56,000.00 | 56,000.00 |
| 90,000 and over | | | 64,000.00 | 64,000.00 |

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Premises licences sought for community centres, village/parish halls and some schools/colleges that permit regulated entertainment but do not permit the supply of alcohol and/or the provision of late night refreshment may not incur a fee. For more information please go to www.dartford.gov.uk/licensing or contact the Licensing team.

## FEES AND CHARGES 2026-27

**LICENSING (continued)**
**VEHICLE LICENSING**
**ALL VEHICLE LICENCE FEES INCLUDE A £55 ADMIN FEE AND A GRANT FEE**

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| **Hackney Carriages** | H0105 9555 | 8 | | |
| **Hackney Carriage Vehicle Licence** | | | | |
| Initial Fee (1 year) | | | 310.00 + 20.00 plate deposit | 320.00 + 20.00 plate deposit |
| Renewal Fee (1 year) | | | 260.00 | 270.00 |
| **Hackney Carriage Driver's Licence** | | | | |
| Initial Fee (3 year) | | | 170.00 + 10.00 badge deposit | 175.00 + 10.00 badge deposit |
| Annual | | | 110.00 + 10.00 badge deposit | 115.00 + 10.00 badge deposit |
| Renewal Fee (3 year) | | | 125.00 | 130.00 |
| Annual | | | 68.00 | 75.00 |
| **Dual Hackney Carriage / Private Hire Driver's Licence** | H0105 9555 | 8 | | |
| Initial Fee (3 year) | | | 230.00 + 10.00 badge deposit | 240.00 + 10.00 badge deposit |
| Annual | | | 150.00 + 10.00 badge deposit | 155.00 + 10.00 badge deposit |
| Renewal Fee (3 year) | | | 175.00 | 181.00 |
| Annual | | | 102.00 | 105.00 |
| **Private Hire** | H0105 9497 | 8 | | |
| Private Hire Operator's Licence | | | | |
| Annual | | | 295.00 | 305.00 |
| 5 years | | | 1020.00 | 1,060.00 |
| Private Hire Vehicle Licence | | | | |
| Initial Fee | | | 270.00 + 20.00 plate deposit | 280.00 + 20.00 plate deposit |
| Renewal Fee | | | 240.00 | 248.00 |
| Private Hire Driver's Licence | | | | |
| Initial Fee (3 year) | | | 165.00 + 10.00 badge deposit | 170.00 + 10.00 badge deposit |
| Annual | | | 106.00 + 10.00 badge deposit | 110.00 + 10.00 badge deposit |
| Renewal Fee (3 year) | | | 125.00 | 130.00 |
| Annual | | | 68.00 | 70.50 |

# FEES AND CHARGES 2026-27

**LICENSING (continued)**

| - | INCOME CODE | VAT CODE | 2025/2026<br>£ | NEW CHARGES 2026/2027<br>£ |
|---|---|---|---|---|
| **Miscellaneous Fees** | | | £ | |
| Transfer of Hackney Carriage / Private Hire Vehicle Licence | H0105 9497/ 9555 | 8 | N/A | N/A |
| Transfer of Hackney Carriage / Private Hire Vehicle ownership | H0105 9497/ 9555 | | 35.00 | 36.00 |
| Temporary Transfer of Licence | H0105 9497/ 9555 | | 95.00 | 98.00 |
| Replacement of Licence Plate (through loss, damage or cancellation of appointment) | H0105 9497/ 9555 | | 50.00 | 50.00 |
| Replacement of Backing Plate only | H0105 9497/ 9555 | | 20.00 | 20.00 |
| Replacement of Driver's I.D. Badge (including change of licence type) | H0105 9497/ 9555 | | 25.00 | 25.00 |
| Knowledge Test – Hackney Carriage (two part test) | H0105 9555 | | 130.00 (2 x 65.00) | 134.00 (2 x 67.00) |
| Knowledge Test – Private Hire (one part test) | H0105 9497 | | 65.00 | 67.00 |
| Disclosure and Barring Service Check (fee set by third party agency and is subject to change) | H0105 9567 | | 75.00 | 75.00 |
| External Validation Check (fee set by the External Agency and is subject to change) | H0105 9567 | | 10.00 | 10.00 |
| English Proficiency Test | H0105 9497/ 9555 | | 40.00 | 40.00 |
| Disability Awareness Course | H0105 9505 | | 50.00 | 52.00 |
| Driver Training Day | H0105 9505 | | 30.00 | 31.00 |
| Copies of Paper Licence Per Licence type | H0105 9497/ 9555 | | 15.00 | 15.00 |
| DVLA Check | H0105 9563 | | 10.00 | 10.00 |
| Re-Issue of Licence due to change in circumstance | H0105 9497/ 9555 | | 20.00 | 20.00 |
| Missing Appointments | H0105 9497 | | 5.00 | 5.00 |
| Returned Cheque | H0105 9497 | | 20.00 | 20.00 |
| Alteration to Temporary Vehicle Terms | H0105 9497 | | 25.00 | 30.00 |

**LICENSING (continued)**

| | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| **SEX ESTABLISHMENT LICENCE** | H0107 9451 | 8 | | |
| Submission of application (non-refundable) | | | 5,525.00 | 5,720.00 |
| **SEXUAL ENTERTAINMENT VENUE LICENCE** | H0107 9451 | 8 | | |
| New licence | | | 4,080.00 | 4,225.00 |
| Renewal of Licence | | | 3,040.00 | 3,150.00 |
| **SCRAP METAL DEALERS ACT 2013** | H0105 9496 | 8 | | |
| **Site Licence:** | | | | |
| Grant application | | | 400.00 | 415.00 |
| Renewal | | | 370.00 | 385.00 |
| **Collector's Licence** | | | | |
| Grant application | | | 290.00 | 300.00 |
| Renewal | | | 240.00 | 248.00 |
| **Miscellaneous Fees** | | | | |
| Variation (site to collector) | | | 75.00 | 78.00 |
| Variation (collector to site) | | | 155.00 | 161.00 |
| Change of name or address | | | 20.00 | 20.00 |
| Change of site | | | 155.00 | 160.00 |
| Change of Site Manager | | | 55.00 | 70.00 |
| **Business and Planning Act 2020** | H0105 9496 | 8 | | |
| Application for a pavement licence | | | 250.00 | 260.00 |
| Initial | | | | |
| Renewal | | | 170.00 | 175.00 |

# FEES AND CHARGES 2026-27

**MARKETS**

| | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| **THURSDAY MARKET** | H0510 9661 | 4 | | |
| **Permanent traders** | | | | |
| Mar – Dec | | | 22.00 per pitch | 22.00 per pitch |
| Jan – Feb | | | 19.00 per pitch | 19.00 per pitch |
| **Casual traders** | | | | |
| Apr - March | | | 23.00 per pitch | 23.00 per pitch |
| **Payment Options for Permanent Traders:** | | | | |
| **STANDING ORDER** | | | | |
| 10 monthly payments (March–Dec) (inc. bookovers) | | | 80.00 per month | 80.00 per month |
| 2 monthly payments (Jan – Feb) (inc bookovers) | | | 68.00 per month | 68.00 per month |
| **SATURDAY MARKET** | H0510 9662 | 4 | | |
| **Permanent traders** | | | 32.00 per pitch | 32.00 per pitch |
| April – March | | | | |
| **Casual traders** | | | 36.00 per pitch | 36.00 per pitch |
| April – March | | | | |
| **Payment Options for Permanent Traders:** | | | | |
| **STANDING ORDER** | | | | |
| 12 monthly payments (inc bookovers) | | | 120.00 per month | 120.00 per month |
| Administration Charge | H0510 9561 | 2 | 35.00 + VAT | 35.00 + VAT |
| **Permanent traders taking casual vacancies:** | | | | |
| Thursday Market | H0510 9661 | 4 | Permanent trader rate | Permanent trader rate |
| Saturday Market | H0510 9662 | 4 | | |
| Use of the market electrical system in the High Street for external events and promotions (this fee may be waived for charities at the discretion of the Service Manager). | H0510 9662 | 4 | 15.00 a day | 15.00 a day |
| **TRANSFER OF PITCHES: THURSDAY MARKET** | H0510 9561 | 2 | | |
| 1 Pitch | | | 210.00 | 210.00 |
| 2 Pitches | | | 260.00 | 260.00 |
| 3 Pitches | | | 315.00 | 315.00 |
| 4 Pitches | | | 370.00 | 370.00 |
| **TRANSFER OF PITCHES: SATURDAY MARKET** | H0510 9561 | 2 | | |
| 1 Pitch | | | 345.00 | 345.00 |
| 2 Pitches | | | 460.00 | 460.00 |
| 3 Pitches | | | 570.00 | 570.00 |
| 4 Pitches | | | 680.00 | 680.00 |

**NOTE: All new permanent traders must pay by standing order unless agreed otherwise by the relevant Director**

**NEW TRADER INCENTIVE**

**Up to 50% rent reduction for potential new permanent traders may apply for a maximum of 4 weeks as agreed by the relevant Director.**

**The relevant Director will also have discretion to agree concessions on for any "pop up" market stalls and promotions.**

**Note : All pitch rents include a charge for electricity where appropriate.**

# FEES AND CHARGES 2026-27

**PARKS**
**Central Park ***

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| **Charity events** | | | | |
| Per event | C0501 9664 | 4 | 250.00 | 260.00 |
| Deposit (refundable) | X2715 8515 | 8 | 220.00 | 228.00 |
| **Circuses (non-animal only)** | | | | |
| Per Operational day | C0501 9664 | 4 | 310.00 per day | 320.00 per day |
| Per Non-operational day (setting up/dismantling) | C0501 9664 | 4 | 126.00 per day | 130.00 per day |
| Deposit (refundable) | X2715 8515 | 8 | 540.00 | 560.00 |
| **Commercial users - including fairs** | | | | |
| Per Operational day | C0501 9664 | 4 | 690.00 per day | 715.00 per day |
| Per Non-operational day (setting up/dismantling) | C0501 9664 | 4 | 126.00 per day | 130.00 per day |
| Deposit (refundable) | X2715 8515 | 8 | 540.00 | 560.00 |
| **Electricity Supply** | | | | |
| Access to electricity cabinet (per booking) | C0501 9664 | 4 | 111.00 | 115.00 |
| Electricity consumption | C0501 9664 | 2 | Value of units consumed if over 5.00 per day | Value of units consumed if over 5.00 per day |

Deductions will be made against deposits in respect of litter clearance, damage to premises and equipment, ground reinstatement and other damage not attended to by the hirer.
* Currently these charges relate to Central Park, however if similar events are requested for other parks, these charges will apply.

# FEES AND CHARGES 2026-27

## PLANNING

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| **PLANNING POLICY (Please note postage charges will be updated as and when they change)**<br><br>Photocopying of Development plans and related documents (A4) | G1503 9451 | 2 | Free for first 6 copies black and white, 10p per A4 sheet there after. Colour copies- 20p per A4 sheet, 40p per A3 sheet | Free for first 6 copies black and white, 20p per A4 sheet there after. Colour copies- 30p per A4 sheet, 50p per A3 sheet |
| **Local Development Framework Documents**<br><br>The Dartford Plan to 2037<br><br>Core Strategy Proposed Submission Document - September 2010<br><br>Core Strategy Proposed Submission Sustainability Appraisal Technical Report & Appendices - Sept 2010<br><br>Core Strategy Submission Document - February 2011<br><br>Final Inspector's Report & Appendices - August 2011<br><br>Adopted Core Strategy Document - September 2011<br><br>Adopted Development Policies Plan Document – July 2017<br>Development Policies Plan Policies Maps (east, West & Town Centre)<br><br>Statement of Community Involvement (SCI)<br><br>Housing Windfall SPD Adopted October 2014<br><br>Northern Gateway Supplementary Planning Document. Adopted April 2012<br><br>Parking Standards Supplementary Planning Document. Adopted July 2012<br><br>Dartford Community Infrastructure Levy: Charging Schedule April 2014 | G1503 9451 | 2 | 45.00 (inc p&p) | 47.00 (inc p&p) |

## FEES AND CHARGES 2026-27

### SALE OF AGENDA

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| Per annum Agenda Council (including postage) | A1017 9309 | 1 | 275.00 | 285.00 |
| per annum Agenda (including postage) | | | | |
| Development Control (including postage) | A1017 9309 | 1 | 440.00 | 455.00 |
| Cost per Agenda | A1017 9309 | 1 | 60.00 | 62.00 |
| Minutes | A1017 9309 | 1 | 42.00 | 43.50 |

# FEES AND CHARGES 2026-27

## SPORTS

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| **Football** | | | | |
| **Dartford Heath per senior pitch with pavilion (charges with effect from start of 2024/25 season not 1/4/24)** | | | | |
| Seasonal use (alternate Saturdays) | C1009 9461 | 4 | 917.00 | 950.00 |
| Seasonal use (alternate Sundays) | C1009 9461 | 4 | 1,120.00 | 1,160.00 |
| Casual use per game in addition to contract by seasonal contract holders | C1009 9461 | 2 | 93.00 | 96.00 |
| Casual use per game by non contract holders | C1009 9461 | 2 | 126.00 | 131.00 |
| Deposit against damage and litter | X2705 8515 | 8 | 110.00 | 114.00 |
| **Central Park – no pavilion** | | | | |
| **Only junior pitches per total site:** | | | | |
| Seasonal use Junior (every Saturday) | C0501 9451 | 4 | 693.00 | 720.00 |
| Seasonal use Junior (every Sunday) | C0501 9451 | 4 | 865.00 | 895.00 |
| Casual Junior use per occasion in addition to contract by seasonal contract holders | C0501 9451 | 2 | 80.00 | 83.00 |
| Casual Junior use per occasion by non contract holders | C0501 9451 | 2 | 113.00 | 117.00 |
| **Princes Park Mini Pitches** | | | | |
| Hire of Pitches at peak times 17:00-22:00 | C4040 9451 | 2 | 46.50 per hour | 60.00 per hour |
| Hire of Pitches at off peak times 09:00-17:00 | C4040 9451 | 2 | 41.50 per hour | 50.00 per hour |
| **Tennis (Hesketh Park)** | | | | |
| Pre-booking per court per hour | | | Free | Free |

# FEES AND CHARGES 2026-27

## TEMPLE HILL COMMUNITY CENTRE

REGISTERED CHARITIES CAN APPLY FOR A 15% DISCOUNT ON ALL CHARGES SHOWN

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| **GROUP (A) HIRERS – SOCIAL USE** | K1701 9402 | 4 | | |
| **Types of use: Weddings, Dances, Dinners, Parties and Social use. Hourly charge includes the use of all facilities including the bar, all available equipment and crockery, cutlery and glasses** | - - - - - | | | |
| Monday-Thursday, Per Hour: | | | 40.00 | 41.50 |
| Friday-Saturday, Per Hour: | | | 48.00 | 50.00 |
| Sundays, Bank Holidays, Christmas Eve and New Years' Eve, Per Hour: | | | 58.00 | 60.00 |
| **GROUP (B) HIRERS – COMMUNITY USE** | K1701 9402 | 4 | | |
| **Types of use: Community users, such as playgroups, senior citizens groups, self-help meetings, whist drives and bingo, youth groups, religious groups, bazaars, etc. Hourly charge includes the use of crockery, cutlery and glasses** | | | | |
| **Monday-Thursday, Per Hour:** | | | | |
| Hall | | | 18.50 | 19.50 |
| Lounge | | | 14.50 | 15.00 |
| Kitchen | | | 14.50 | 15.00 |
| **Friday-Saturday, Per Hour:** | | | | |
| Hall | | | 48.00 | 50.00 |
| Lounge | | | Use included in | Use included in |
| Kitchen | | | above rate | the above rate |
| **Sundays, Bank Holidays, Christmas Eve and** New Years' Eve, Per Hour: | | | | |
| Hall | | | 58.00 | 60.00 |
| Lounge | | | Use included in | Use included in |
| Kitchen | | | above rate | the above rate |
| **GROUP (C) HIRERS – COMMERCIAL USE** | K1701 9402 | 4 | | |
| **Types of use: Sessions such as keep-fit, martial arts, dancing classes and all profit making organisations (proof of existing insurance policy is required at the time of booking)** | | | | |
| Monday-Thursday, Per Hour: | | | | |
| Hall | | | 27.00 | 28.00 |
| Lounge | - | | 18.50 | 19.50 |
| Kitchen | | | 18.50 | 19.50 |
| Friday-Saturday, Per Hour: | | | | |
| Hall | | | 50.00 | 52.00 |
| Lounge | | | Use included in | Use included in |
| Kitchen | | | above rate | above rate |
| Sundays, Bank Holidays, Christmas Eve and New Years' Eve, Per Hour: | | | Centre not available | Centre not available |

**TEMPLE HILL COMMUNITY CENTRE (continued)**

| - | INCOME CODE | VAT CODE | 2025/2026<br>£ | NEW CHARGES 2026/2027<br>£ |
|---|---|---|---|---|
| **Miscellaneous Hire Charges – Groups (B) & (C):**<br><br>Storage space – per cubic metre, per week | K1701 9402 | 4 | <br><br>5.00 | <br><br>5.00 |
| **INSURANCE – GROUP (A)**<br>**(Social & casual hirers, regular community hirers)**<br>Up to and including 4 hours hire<br>Over 4 hours hire | K1701 9943 | 4 | <br><br>16.00<br>20% of the hire charge, plus 12% Insurance Premium Tax | <br><br>16.50<br>20% of the hire charge, plus 12% Insurance Premium Tax |
| **INSURANCE – GROUP (B)**<br>**(Existing regular community hirers)**<br>Up to and including 4 hours hire<br>Over 4 hours hire | K1701 9943 | 4 | <br><br>4.00<br>15% of the hire charge, plus 12% Insurance Premium Tax | <br><br>4.00<br>15% of the hire charge, plus 12% Insurance Premium Tax |
| **DEPOSIT AGAINST DAMAGE OR BREAKAGES**<br>Hirers using Council Insurance<br>Hirers with their own insurance | X2706 8515<br><br>- | 8 | <br>350.00<br>Deposit paid will be equal to the excess of their Policy | <br>350.00<br>Deposit paid will be equal to the excess of their Policy |

## FEES AND CHARGES 2026-27

**TREE ESTATE COMMUNITY CENTRE**
REGISTERED CHARITIES CAN APPLY FOR A 15% DISCOUNT ON ALL CHARGES SHOWN

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| **GROUP (A) HIRERS – SOCIAL USE** | K1702 9402 | 4 | | |
| **Types of use: Weddings, Dances, Dinners, Parties and Social use. Hourly charge includes the use of all facilities including the bar, all available equipment and crockery, cutlery and glasses** | | | | |
| Monday-Thursday & Friday (before 5pm), per hour | | | 37.00 | 38.00 |
| Friday (after 5pm) & Saturday, per hour | | | 43.00 | 44.50 |
| Sundays, Bank Holidays, Christmas Eve and New Years' Eve, per hour | | | 56.00 | 58.00 |
| **GROUP (B) HIRERS – COMMUNITY USE** | K1702 9402 | 4 | | |
| **Types of use: Community users, such as playgroups, senior citizens groups, self-help meetings, whist drives and bingo, youth groups, religious groups, bazaars, etc. Hourly charge includes the use of crockery, cutlery and glasses** | | | | |
| **Monday-Thursday & Friday (before 5pm), per hour** | | | | |
| Hall | | | 17.00 | 17.50 |
| Kitchen | | | 11.50 | 12.00 |
| **Friday (after 5pm) & Saturday per hour** | | | 43.00 | 44.50 |
| Hall | | | Use included in | Use included in |
| Kitchen | | | above rate | above rate |
| **Sundays, Bank Holidays, Christmas and** | | | 55.50 | 57.00 |
| New Years' Eve, per hour | | | Use included in | Use included in |
| Hall | | | above rate | Above rate |
| Kitchen | | | | |
| **GROUP (C) HIRERS – COMMERCIAL USE** | K1702 9402 | 4 | | |
| **Types of use: Sessions such as keep-fit, martial arts, dancing classes and all profit making organisations (proof of existing insurance policy is required at the time of booking)** | | | | |
| Monday-Thursday & Friday (before 5pm) per hour | | | | |
| Hall | | | 23.50 | 24.00 |
| Kitchen | | | 17.00 | 17.50 |
| Friday (after 5pm) & Saturday per hour | | | 43.00 | 44.50 |
| Hall | | | Use included in | Use included in |
| Kitchen | | | above rate | above rate |
| Sundays, Bank Holidays, Christmas Eve and | | | 56.00 | 58.00 |
| New Years' Eve, per hour | | | Use included in | Use included in |
| Hall | | | above rate | above rate |
| Kitchen | | | | |

# FEES AND CHARGES 2026-27

## TREE ESTATE COMMUNITY CENTRE (continued)

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| **Miscellaneous Hire Charges – Groups (B) & (C):**<br>Storage space – per cubic metre, per week | K1702 9402 | 4 | 5.00 | 5.00 |
| **INSURANCE – GROUP (A)**<br>**(Social & casual hirers, regular community hirers)**<br>Up to and including 4 hours hire<br>Over 4 hours hire | K1702 9943 | 4 | 16.00<br>20% of the hire charge, plus 12% Insurance Premium Tax | 16.50<br>20% of the hire charge, plus 12% Insurance Premium Tax |
| **INSURANCE – GROUP (B)**<br>**(Existing regular community hirers)**<br>Up to and including 4 hours hire<br>Over 4 hours hire | K1702 9943 | 4 | 4.00<br>15% of the hire charge, plus 12% Insurance Premium Tax | 4.00<br>15% of the hire charge, plus 12% Insurance Premium Tax |
| **DEPOSIT AGAINST DAMAGE OR BREAKAGES**<br>Hirers using Council Insurance<br>Hirers with their own insurance | X2706 8515 | 8 | 350.00<br>Deposit paid will be equal to the excess of their Policy | 350.00<br>Deposit paid will be equal to the excess of their Policy |

## FEES AND CHARGES 2026-27

**Valuers Fees**

| - | INCOME CODE | VAT CODE | 2025/2026 £ | NEW CHARGES 2026/2027 £ |
|---|---|---|---|---|
| Landlord’s Consent – Minimum Fee | A6030 9451 | 2 | 385.00 | 398.00 |
| Requests for small land purchases | A6030 9451 | 2 | 385.00 | 398.00 |
| Wayleaves/easements – Minimum Fee | A6030 9451 | 2 | 415.00 | 429.00 |
| Lease Alterations / extension valuations | A6030 9451 | 2 | 600.00 | 621.00 |